

**MINUTES OF RUIRU MUNICIPALITY CITIZEN FORA MEETING HELD ON
DATE: 12/03/2020 FOR REALIZING THE FULL IMPACT FROM URBAN
INFRASTRUCTURE INVESTMENTS (RUIRU MUNICIPALITY) AT RUIRU TOWN
SOCIAL HALL, RUIRU TOWN FROM 10:00 A.M**



MEMBERS PRESENT

See attached

AGENDA

1. Opening Remarks
2. Presentation of Progress Report(Municipal Manager)
3. Presentation by the Consultant
4. Group Discussion Presentations
5. Plenary Session
6. Conclusion

PRELIMINARY

- ❖ Introduction and prayer

MIN 1(12/03/20): OPENING REMARKS

The meeting started at 11 a.m. with registration of the stakeholders at the registration being guided by Ann Mwangi then followed the opening prayers.

The Municipal manager officially kicked off the meeting and started with introduction of the Ruiru Municipal Board Chairman (absentia) and board members present.

Bishop Moni Joshua (Municipal board member) welcomed the public to the citizen forum and encouraged them to give their views.

He also introduced the members of the Municipal Board who were present, **Fredrick Njoroge, Eunice Njoki, Joseph Kinyanjui.**

MIN 2(12/03/2020): PRESENTATION OF THE PROGRESS REPORT BY THE MUNICIPAL MANAGER.

Municipal Manager (Fredrick Mwangi) Kick started the presentation.

He explained the purpose of the citizen forum as enshrined in Kenyan Constitution (2010) and other various legal frameworks.

The population as provided by the KNBS 2019 Census put the population of Ruiru at 490,000 making it the 4th most populous urban area in Kenya.

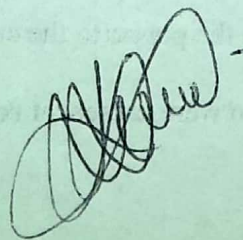
The wish of Ruiru is to be granted city status in the same way that Nakuru has been granted by the Senate.

This could be best realized by improvement of infrastructure through ongoing and proposed projects.

The program and projects are going to be funded by a grant from the Kenyan National Government which is a loan from the World Bank.

Therefore the funds are a conditional grant and must meet conditions to be released/allocated. These conditions are guided by performance standards in the improvement of infrastructure through ongoing and proposed projects.

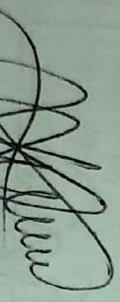
The County government has sought the services of a consultant to guide the forum in selecting priority projects to better utilize the World Bank funds.



Presentation of Progress Report on 2019/2020 Projects by the Municipal Manager

Urban Investment Plan and Budget FY 2019/ 2020

Activity	Time Frame		UDG	Budget		Total
	Start Date	End date		Other-1	Other-2	
1 Construction of 11km Secondary Sewers network in Kiuru, Githurai and Kahawa Wendani urban centers	01/03/2020	30/03/2021	110,000,000	-	-	110,000,000
2 Upgrading of Discovery building, Chief's Camp - Mwishoko Road to bituminous standards, installation of storm water drain, street lighting and beautification.	01/03/2020	30/07/2020	210,000,000	-	-	210,000,000
3 Construction of Storm Water drainage system at Chuma mbili, Corner ya Bataato Kiuru River in Ruiru Municipality.	01/08/2019	01/03/2021	50,000,000	-	-	50,000,000
4 Proposed upgrading of Mumbi Stage to Mwiki Bridge Road to bituminous standards, installation of storm water drain, street lighting and beautification.	01/08/2019	01/12/2020	110,000,000	-	-	110,000,000
5 Preparation of Urban plans, project Designs, BOQs, and EIA reports			4,640,300	-	-	4,640,300
Total			484,640,300	-	-	484,640,300



Ruiru Municipality

Progress report as at 30/01/2020

PROJECT	Start Date	Expected Date of completion	Contract period	Budget	Contract Sum (Kshs)	Amount certified to date (Kshs)	% of work certified	% of completion as at 13.01.2020	% of contract period Elapsed	Challenges	Mitigation measures
1 Upgrading of Kihunguro Full Gospel road to bituminous standards in Ruiru Municipality	07.03.19	07.04.20	12	80,000,000	73,960,563	61,032,950	83%	100%	85%	Road lacks drainage and Foot path. It also has a 300 metres stretch hanging between two tarmacked sections	With the saving of 7M from the budget, variation can be done in march after one year elapses.
2 Construction of secondary sewer network system in Membley and adjacent areas in Ruiru Municipality	21.03.19	21.04.20	12	80,000,000	73,569,522	40,792,123	55%	45%	83%	Very hard rock at Gatong'ora section. Contractor has requested for blasting	Technical meeting held. Conditions for approval set out for the contractor to fulfill before approval is given
3 Supply, installation, testing of integrated solar street	12.04.19	12.03.20	12	50,000,000	43,957,000	5,660,000	13%	15%	90%	Contractor imported lights from China. They have not arrived to date.	Awaiting arrival of the lights

lighting and high mast in Ruiru Municipality										Project was flagged as fragmented though it shared a budget with Landscaping of Kahawa Sukari park	Issue addressed to Consultant and World Bank by MM and CPCT
4 Ruiru street improvement project- sustainable urban mobility	06.03.19	12.04.20	12	30,000,000	32,924,685	3,165,222	10%	45%	80%		
5 (Kahawa Sukari Park) Ruiru street improvement project- sustainable urban mobility plan, landscaping, beautification and street furniture for selected sites in Ruiru Municipality	12.04.19	12.10.19	6	30,000,000	28,125,030	25,952,230	92%	100%	100%	In contract defect liability period while some items are yet to be fitted or delivered like water pump and lawn mower. The park does not have a public toilet	The architect and QS working on completion of the project while Director environment is working on funds to construct a toilet
6 Upgrading of Wataalam Bypass rd, Buspark Access rd to	07.03.19	07.04.20	12	110000000	106272581	38,208,856	36%	55%	85%	The sub contractor started work late.	The work schedule was revised to help bridge the delayed time

MIN 3(12/03/2020): PRESENTATION BY THE CONSULTANT.

The consultants started off the presentation as follows.

- ❖ **Presentation Outline**
 - KUSP Overview and Guidelines on selection of 2020/21 Projects
 - Sample high impact project proposals for 2020/21

The consultants gave an overview of the following:

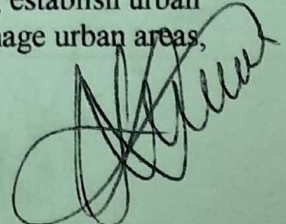
- ❖ KUSP Overview and Guidelines on 2020/21 Projects
- ❖ Global urbanization Perspectives according to UN 55% of the work population live in urban areas today. BY 2050, 68% of world population will be living in urban areas.

Global perspectives of an urban economy

- Global competitiveness
- Local economic development
- Urban investments
- Rural urban linkages
- Specialized urban areas
- Industrial development
- ❖ **Africa and Kenya perspectives**
 - 40% of Africans live in urban areas according to Mckinsey Global Institute.
 - Today 25% of Kenyans live in urban areas-we are under urbanized.
 - By 2050, 50% of Kenyans will live in urban area.
- ❖ **Vision 2030 and NUDP**
 - The overarching vision for Kenya is 'a globally competitive and highly prosperous nation with a high quality of life by 2030-see social pillar
 - The Vision of NUDP is to have a secure, well governed, competitive and sustainable urban areas for achievement of the vision 2030.
 - NUDP objective is... Facilitate urbanization good governance, delivery of accessible and efficient infrastructure services
 - Provides a framework for sustainable urban development in Kenya to the benefit of all

❖ **KUSP Overview**

- **Program Objective:** to support the establishment and strengthening of urban institutions and systems to deliver improved infrastructure and services
- **Program Description:** KUSP will offer grants to national government entities, county administrations, and potentially, urban administrations that opt in to the programme and meet agreed minimum conditions and performance measures. Specifically, the programme will:
 - **Window 1:** Support National Government entities to implement the National Urban Development Policy (NUDP)
 - **Window 2:** Support County Government administrations to develop and implement county-level urban development policies and integrated strategic plans, establish urban management systems, develop legislation and regulations to better manage urban areas,



help to build the capacity of urban administrations, and implement and enforce county

Table 4.5: UDG - Menu of eligible investment/expenditure areas

Eligible Urban Functional Investment areas	Non-eligible Investments areas
1. Waste management (liquid and solid) Examples: • Solid waste: collection equipment, collection bins, transfer stations, collection points (construction of sanitary landfill excluded) • Liquid waste: sludge ponds, community septic tanks, vacuum trucks, vacuum handcars, other	<ul style="list-style-type: none"> Any investment projects that trigger Category A environmental impact (as defined by the World Bank¹²) The following types of investment: <ul style="list-style-type: none"> power plants; dams; highways; urban metro systems; railways and ports; engineered landfills; and office buildings. Land acquisition Investment projects that are not included in the urban IDeP or urban spatial plan.
2. Storm water drainage • Urban drainage systems; flood control systems	
3. Connectivity (roads, non-motorized transport facilities, and street and security lights) • Urban roads pedestrian walkways and bicycle paths, street and security lights and road signs	
4. Urban socio-economic infrastructure • Urban greenery and public spaces	
5. Fire and disaster management • Fire control stations and disaster management equipment (fire fighting trucks, rehabilitation and/or construction of new fire fighting station and facilities)	

policies and legislation

- Window 3: Support Urban Administrations—through their counties—for the

General rules for UDG investments:

- Proposed investments must be reflected in the five year and annual urban Investment Plan
- Investments can be for both rehabilitation and construction of new infrastructure
- Project budgets should be 100% secured and covered the concerned fiscal year. No project shall start with partial funding assuming that remaining funds will become available later.
- At least 80% of the UDG shall be spent on non-moveable infrastructure assets. This means that overall, less than 20% of the UDG shall be spent on moveable assets (e.g. vehicles, equipment); this figure shall be calculated and show in the annual urban investment plan
- To avoid the fragmentation of urban investments (and reduce required procurement efforts), investment projects are subject to a minimum investment of KES 50 million (USD 500,000). This requirement is subject to the following caveat: Municipalities shall be permitted to combine a number of related urban infrastructure items in the same geographic area into a single procurement package.
- In order to finance investment preparation costs, municipalities shall be permitted to spend max 5% of their UDG allocations on the design, costing and supervision of investment projects.

development of urban plans, systems, and the delivery of urban infrastructure and services

- ❖ Use of Urban Development Grant(UDG)

❖ KUSP Overview – Ruiru Municipality

❖ Best Practices learnt from other Beneficiary Municipalities

- Municipalities are investing in a **single major project** that turns around the face of a municipality, benefit the communities economically and socially.
- Nyeri is doing a **Modern Bus park at a cost of 600 Million that will host Bus transport lines for the whole country.**
- **Makueni** is investing in a 3 Acre Park at a cost of **300M** consisting of green recreational spaces with various gardens having exotic trees and flowers, walking paths, 24-hour security lighting and park ornamental lighting.
- <https://youtu.be/eas4WqooNF8>
- **Kisumu** is doing **Non-Motorized Transport and Sustainable Urban Mobility Plan** for the whole City at a Cost of **700M.**

❖ Sample Priority Projects for 2020/2021

❖ Identifying and selecting more impactful projects

- Need to improve project identification through:
- Benchmarking
- Best practices
- Modern approaches
- Professional approach

❖ Examples of Impactful Priority Projects

1. **PROVISION OF AN INTEGRATED TRANSPORT TERMINUS NEXT TO THE RAILWAY STATION: Construction of a central station at Ruiru linking both commuter rail and public road transport**

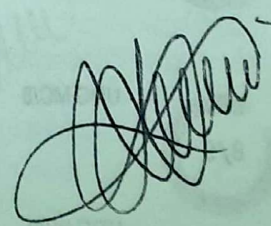
Key Benefits

- Complementing facilities
- Elevate Comfort and Conveniences

Overview		Overall challenges and issues		Key UDG Investments
		MC/PS	Key Challenge/ Issue	
UDG MCs	7/9	UDG MC/7	The annual Urban Investment Plan was approved past 31 st March	1. Upgrade of Kihunguro-Full Gospel Rd to bitumen standards 2. Ruiru Streets Improvement Projects (Landscaping, beautification, Urban Mobility plan)
PSs	8/9	UDG MC/8	Some contracts were below the 50M threshold	
		UDG PS/9	The Solid waste policy and Plan had not been approved by June 30 th	

- Connections with other mode of transportation

- ❖ KUSP Overview – Key Urban Infrastructure Issues
 - Non eligible Investments– e.g. water supply infrastructure projects
 - Non- impactful projects
 - Preparation and services being above 5%
 - Investments above the defined 20% threshold of moveable assets
 - Fragmentation - Projects budgeted and contracted below the minimum threshold of 50 M; (scattering of projects)
 - Projects out of the Urban Areas
 - No evidence showing that the investments were fully financially secured
 - Projects not reflected within the investment plans
 - Investment plans missing
 - Approval coming in late for Annual Investment Plans
 - Misappropriation and misallocation of funds
 - Incomplete and low impact- projects
 - Delayed projects caused by:
 - Availability of land
 - Contractor liquidity
 - Encroachment on corridors
 - sites not availed
 - no public participation in project proposed
- ❖ Procurement of UDG Funded Projects
- ❖ KUSP Overview – Key Project related Procurement Issues
 - incomplete procurement dossiers
 - no procurement yet/Annual Investment Plan availed
 - no designs
 - no BoQs
 - evidence of advertising not availed
 - no contract registers
 - no project supervision committee appointment letters



2. CONSTRUCTION OF A SPORTS COMPLEX

- To include a basketball, Tennis, skating place, volleyball courts, running trail and seating area
- To incorporate the commercial stalls
- Provide parking slots on the surrounding roads.
- Rehabilitate roads around the stadium
- Dustbins all around the complex

Key benefits:

- Promotion physical activity
- Youth engagement
- Revenue Generation
- Complement the Social Hall

3. DISASTER MANAGEMENT IN RUIRU TOWN

- Construction of a model fire station
- Establishment of water hydrants location within the catchment service area

Key Benefits:

- Ruiru is in a strategic location to serve Ruiru and Githurai with huge population
- Efficient disaster response.

4. IMPROVE CONNECTIVITY AND CIRCULATION IN RUIRU TOWN

- Upgrading to Bitumen, Provision of-NMTS and street lighting 1.6 Kms watalamu road to industries area road behind stadium and road fronting St Francis catholic church
- Provision of storm water drainage channels on 1.6 kms various identified roads in the CBD and along ring roads

Key Benefits

- Mobility and accessibility improvement
- Improved traffic management

4. UPGRADING AND IMPROVEMENT OF STREETS TO BITUMEN STANDARD, NMT LIGHTING AND DRAINAGE SYSTEM IN MWIHOKO ESTATE

Key Benefits

- Mobility and accessibility improvement
- Improved traffic management

5. SECONDARY SEWER-LINES (CONNECTING TO EXISTING TRUNK SEWER)

- Sewer lines throughout Ruiru Municipality

MIN 4(12/03/2020): GROUP DISCUSSION PRESENTATIONS.

Name of proponent	Area(WARD)/Group Representation	Problem Identified	Proposed solution
Mercy	KIUU Mwanamukia	<ul style="list-style-type: none"> Poor drainage (Mwana-mukia 1,2,3) Connectivity and accessibility 	<ul style="list-style-type: none"> Proposed storm water drain Street lighting Kahawa 40 Rd to Githurai Mixed Secondary school
HON Kiddim	MWIKI KIUU MWIHOKO	<ul style="list-style-type: none"> Connectivity Water 	<ul style="list-style-type: none"> St Augustine Rd to connect Mwiki Nairobi Clean piped water
Kairu	MWIHOKO KIUU MWIKI	<ul style="list-style-type: none"> There is a lot of traffic 	<ul style="list-style-type: none"> Modern BusPark
Joseph Mwangi	KIUU	<ul style="list-style-type: none"> Accessibility 	<ul style="list-style-type: none"> Discovery Rd to Sunset discover Moonlight, Kuwait to Langa Dispensary
Fredrick Mwangi	MWIKI KIUU	<ul style="list-style-type: none"> Connectivity 	<ul style="list-style-type: none"> Construction of a footbridge to connect Mwiki Primary
Peris	WENDANI SUKARI KIUU MWIKI	<ul style="list-style-type: none"> Fire Safety 	<ul style="list-style-type: none"> Fire Station to serve high population
Kennedy Odhiambo	KAHAWA WENDANI	<ul style="list-style-type: none"> Water Connectivity 	<ul style="list-style-type: none"> Upgrade Wendani Primary Water connection Main Kahawa Wendani Rd to connect Githurai
Philip Mugendi a.k.a School Boy	MWIKI MWIHOKO KIUU	<ul style="list-style-type: none"> Traffic Jam at Githurai roundabout 	<ul style="list-style-type: none"> Expansion of entry and exit of highway to railway station.
Kiega	KIUU	<ul style="list-style-type: none"> Connectivity 	<ul style="list-style-type: none"> Githurai Market – Boster Rd and Streetlights
Dennis	KIUU MWIKI MWIHOKO WENDANI	<ul style="list-style-type: none"> Accessibility Traffic Jam 	<ul style="list-style-type: none"> Mumbi Stage through King Hill Academy- Boster Rd improvement Tembo-PCEA Neema –Pima-Endiana-Bighans-Dykaan College Social Hall
Moses Wachira	MWIHOKO	<ul style="list-style-type: none"> Connectivity Sewer 	<ul style="list-style-type: none"> Upgrading of Nebek-46-KilimaMbogo-Mwireri Rd 2kms Connection of Kizito-PCEA-Discovery sewer to KiuRiver Mainline
Alfred Ochieng	MWIHOKO	<ul style="list-style-type: none"> Waste Management 	<ul style="list-style-type: none"> Better waste collection

on Mburu`	GATONGORA	<ul style="list-style-type: none"> • Road Upgrading • Sewer 	<ul style="list-style-type: none"> • Kiunguro-Full Gospel-Bypass-Super Highway to be upgraded to bitumen standards • Rainbow-Kiunguro-Full gospel sewer connected to Main Sewer line
Hannela Mundara	BIASHARA	<ul style="list-style-type: none"> • Road Upgrading • Sewer 	<ul style="list-style-type: none"> • Industrial Area, Ruiru Nursery, Hospital, Baptist Church to be upgraded to bitumen standards • Mumbi Sewer Outlet
Loise W Karanja	KIUU	<ul style="list-style-type: none"> • Lack of Drainage • Road Upgrading 	<ul style="list-style-type: none"> • Langata Hospital Rd to be upgraded • Mumbi-Stage-Kingshill-Booster-KahawaWendani
Maina Kihia	MWIHOKO	• Education & Youth	• ICT Hubs & Vocational Training Institutes
Stephen Maina	BIASHARA	• Road Upgrading	• Recreational Park next to Superhighway & Railway with Greenery
John Maina	KAHAWA WENDANI	• Road Upgrading	• Magunas-Kahawa Wendani Primary-Kwa Ngethe Rd to be upgraded to bituminous standards
Stephen Waweru	GITOTHUA	• Road Upgrading	• Need for upgrading of roads connecting Ruiru-Kiambu rd and eastern bypass.
MCA Karanja	GATONG'ORA	• Uncompleted World Bank Projects	<ul style="list-style-type: none"> • Completion of the Sewer Plant • Rainbow-Greensport Rd Completion
George Gitahi	MWIHOKO	• Road Upgrading	• 160-46 Rd to be upgraded to bituminous standards
Tom	BIASHARA	• Road Upgrading	• Githunguri Rd to be improved
Karanja	SPORTS DEPARTMENT	• Facilities	• Proposed Stadium and Bus park
Harrison	GATONG'ORA	• Road Upgrading	• Kiunguro- Gatongora Rd to be upgraded
Egan	BIASHARA		<ul style="list-style-type: none"> • Proposed Stadium • Market • Sewer
Janz	WENDANI	• Sewer	• Githurai-Bus park sewer line
Stella Murungi	GITOTHUA	Road Upgrading and sewer	<ul style="list-style-type: none"> • Sewer connection in Gitambaya • Mama Shop and prison road upgrading
John Njogu	BIASHARA	Stadium & Bus park	<ul style="list-style-type: none"> • Install a Stadium • Disaster Management Facility

Peter Munjaga	BIASHARA	• Completion of previous projects	• Stadium • Bus park • Parking and drainage
Peter Nyaga	BIASHARA		• Proposed Disaster Management Unit
Hellen Kiragu	GATONG'ORA	• Road Upgrading • Sewerage Pollution & Connections	• Green Valley-Gikumuni Rd to be upgraded • China-Juja Rd to be improved • Better Treatment plant
Hamda	BIASHARA	• Congested Roads	• Githunguri Rd to be upgraded • Proposed Bypass from Wataalam
Patrick Ngarainge	MWIHOKO	• Road Upgrading	• Mwihoko Rd to meet standards
Peter Mwaura	GATONG'ORA		• Proposed Ruiru-Kiunguro Bypass • Mitikenda Bypass
Peter Muchemi	GATONG'ORA	• Accessibility	• Access Rd to Kiratina to Gikamari • Streets Lights
Makali Mwai	GATONG'ORA		• Treatment of Sewerage plant • Proposed Green Valley-Gikamari Rd to be opened and upgraded to murrum standards
Charles Kiragu	GATONG'ORA		• Proposed a boarding Secondary School in Gatongora(lower) • Cleaning of River Ruiru polluted sewage and industries



MIN 5(12/03/2020): PLENARY SESSSION.

REMARKS

PROPONENT

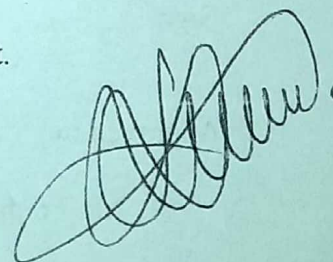
<p>The community donated land for the sewerage treatment plant at Gatongora but are not yet connected to the sewer system.</p> <p>There is a smell emanating from the sewerage treatment plant</p> <p>Overpopulated primary schools</p> <p>Lack of Public Secondary schools</p> <p>Congestion and traffic in Ruiru township roads and recommended a link road from Kitambaya- Kihunguro</p>	PETER MWAURA
<p>There is a smell emanating from the sewerage treatment plant with detrimental respiratory health concern at Gatongora</p> <p>Improvement on adequate sharing of information to the public about citizen forums.</p> <p>Improvement of Security at Gatongora by setting up police posts</p> <p>Poor workmanship during contractual roads construction</p>	HELLEN KIRAGU
<p>Need for better utilization of 2018/2019 budget</p> <p>Elaboration of past and future project timelines</p>	CHRISTINE OCHIENG
<p>Langata Hospital needs improvement with ambulances and theatre</p> <p>Recreational facilities for the Youth; Social Hall</p> <p>Street Lighting(high mast) for security</p> <p>Provision of ECDE facilities</p>	LOISE KARANJA (KIUU WARD)
<p>Githurai is in dire need of a sewer line because of high water table preventing constructing septic tanks and soak pits</p> <p>Proposed Storm water drainage due to constant flooding</p>	JOSEPH MWANGI (GITHURAI)
<p>Proposed Rehabilitation Centers for drug abusers</p> <p>Presented a written memorandum from the Kahawa 40 welfare group on behalf of the residents</p> <p>Proposed Sewer line connectivity for the area</p>	DAVID WAITHAKA MERCY(MWANAMUIA)

MIN 6(12/03/2020): CLOSING REMARKS.

❖ **HON.DANIEL NGUGI** (Kiuu ward):
 Raised concern over uncompleted projects in Githurai yet placed in previous budgets and repetition of projects in 2 financial years
 Proposed formation committees from the public to oversee projects.
 Called for more involvement of the public in project implementation.

❖ **HON.DANIEL KABERI** (Gitothua Ward)
 Appreciated the attendance of the public to the forum.
 Called for the proper utilization of funds.
 The Municipality to acquire a road grader for infrastructure improvement.
 Proposed a recreational facilities at Githurai.

❖ **HON.SAMUEL KARANJA** (Gatong'ora Ward)
 The public needs more sensitization on ongoing and completed projects.
 Need for Equitable distribution of resources (funds).
 The Municipality to acquire a road grader for infrastructure improvement.



❖ **HON.BENSON KING'ARA** (Mwihoko Ward)

Appreciated the attendance of the public to the forum.

Poor contractual fulfillment by contractors leading to safety concerns.

Called for the proper utilization of funds.

Proposed opening of Superhighway to Githurai Station Rd to ease congestion and traffic snarl ups.

Connectivity of Mwihoko – Kahawa Sukari via the Mwereri.

❖ **HON.JAMES KIMANI** (Mwiki Ward)

Appreciated the attendance of the public to the forum.

Need for Equitable distribution of resources (funds).

Main problems affecting the Municipality are roads, water and sewer.

Provision of street lighting in the municipality.

Proposed recommendations of the public to be put into account.

❖ **HON. ELIJAH NJOROGI** (Biashara Ward)

The budget from the World Bank is strained therefore residents need to be patient.

The county government has allocated 1.4 billion for road infrastructure upgrading with each ward set to receive 4kms of tarmac roads.

His appointment as the chair of the county planning committee will aid in development application approvals.

Called for better tender vetting of contractors to improve service delivery.

Better communication for future public forums.

Upgrade of the Ruiru field to stadium standards.

He wished for Ruiru to achieve city status in the future due to its growing population.

❖ **JOSEPH KINYAJUI** (Municipal board member)

Appreciated the attendance of the public to the forum

The main constraints for the Municipal Board is finance for management and projects.

Views, opinions and recommendations will put into account and assessed further with technical assistance and prioritized accordingly.

He officially closed the meeting at 2:40pm on behalf of the Municipal Board Chairman.

❖ The meeting was closed with a prayer by Mr. Maina Wanjau.

Minutes compiled by;

1. Ms. Sarah Gichanga

2.

Sign.....

Consultant

Approved by;

3. Mr. Fredrick Mwangi

Sign.....