

COUNTY GOVERNMENT OF KIAMBU

COUNTY PUBLIC SERVICE BOARD

P.O BOX 2362-00900

KIAMBU



INTERNAL ADVERTISEMENT

VACANCIES

Kiambu County Public Service Board wishes to internally recruit competent and qualified persons to fill the following positions under Article 235 of the Constitution of Kenya, 2010 and the County Government Act, No. 17 of 2012. Applications are invited from suitably qualified serving officers in the county public service for the positions shown below in the Department of Water, Environment, Energy & Natural Resources

- 1. ASSISTANT DIRECTOR (SANITATION SERVICES), JOB GROUP “P” (CPSB 05)
ONE (1) POST: V/NO. KCPSB/WEENR/10/2021 { Salary Scale: Kshs. 81,940 x 4,100 – 86,040 x 4,300 – 90,340 x 4,510 – 94,850 x 4,750 – 99,600 x 4,980 - 104,580 x 5,220 – 109,800 p.m.}**

The purpose of this job is to assist the Deputy Director in coordination of all matters pertaining sanitation as well as day-to-day coordination of sanitation works. The officer will also be responsible for the supervision, coordination, and organization and scheduling of work for all technical officer under sanitation.

DUTIES AND RESPONSIBILITIES

- Carrying out research activities in various aspects of sanitation, sewerage and storm water control systems;
- Ensuring professional standards and undertaking quality control during construction of sanitation and sewerage infrastructure;
- Supervise the construction of sanitation works undertaken directly or by contract;

- Formulate, monitor and evaluate requirements of physical and financial progress of development projects and programmes;
- Prepare technical tender documents on water supply, storage and flood control;
- Oversee preparation of work plans and budgets on sanitation and sewerage programs;
- Implementation, supervision, Monitoring and evaluation of sanitation and sewerage projects;
- Monitor the Implementation of projects and programmes as per the Strategic Plan;
- Monitor and review of programme implementation and taking corrective action;
- Systematic scheduling of expenditure consistent with the water sector workplan, procurement plans and performance contract;
- Assist in quality control in projects;
- Communicate overall Sanitation needs within areas of jurisdiction and financial implications;
- Prepare monthly, quarterly and annual sanitation reports of implementation of projects and achievement of goals.

REQUIREMENTS FOR APPOINTMENT

- A holder of Bachelor of Science (BSc) in Water or Civil Engineering from a university recognized in Kenya;
- Must have served in the grade of Superintendent (Water Engineering) for a minimum of 3 years or;
- Must have general experience of 7 years in water and sanitation services
- Experience in management position will be an added advantage
- Computer literate;
- Knowledge in designing softwares (Autocad, Water Cad)
- Knowledge of relevant legislation (Water act)
- Knowledge of professional engineering standards
- Compliance with Chapter 6 of the Kenya constitution
- Good communication, analytical and interpersonal skills.

2. ASSISTANT DIRECTOR RENEWABLE ENERGY AND CLIMATE CHANGE, JOB GROUP 'P' (CPSB 05); ONE (1) POST: V/NO. KCPSB/WEENR/11/2021- {Salary Scale: Kshs. 81,940 x 4,100 – 86,040 x 4,300 – 90,340 x 4,510 – 94,850 x 4,750 – 99,600 x 4,980 - 104,580 x 5,220 – 109,800 p.m.}

This position is responsible for the renewable energy and climate change function. The purpose of this job is to assist in the planning, design, implementation, monitoring and evaluation of renewable energy and climate change programmes as well as carrying out of capacity building and awareness creation activities.

DUTIES AND RESPONSIBILITIES

- Participate in the formulation, implementation, monitoring evaluation and review of policies, strategies, plans and regulations related to development and utilization of renewable energy, use of clean and efficient cooking technologies and fuels, energy efficiency and conservation and climate change issues;
- Participate in the preparation and implementation of budget, planning and strategic plans and procurement plans;
- Be involved in the preparation of departmental performance contracting process;
- Design, installation and maintenance of renewable energy systems (solar, small hydropower and wind);
- Assist in preparation of bill of quantities (BoQs) and tender documents for proposed development projects;
- Plan, develop, and coordinate the execution of renewable energy, energy efficiency and conservation and climate change programmes;
- Promotion of public and private sector participation in production, distribution and marketing of renewable energy technologies and systems;
- Promotion of development, generation and use of renewable energy, use of clean and efficient cooking technologies and fuels, energy efficiency and conservation within the County;
- Participating in designing and development of training and awareness creation materials on renewable energy technologies and systems and climate change adaptation and mitigation strategies;
- Be actively involved in organization, coordination and implementation of outreach, extension and education programmes on renewable energy technologies, energy efficiency and conservation and climate change issues or environmental sustainability in the County;
- Identify, plan and undertake feasibility studies on harnessing of renewable energy resources;
- Identify, plan, develop and coordinate collaborative research activities;

- Carry out training of artisans in renewable energy technologies and systems;
- Testing of renewable energy technologies for performance and conformity to approved standards;
- Coordinate the collection, analysis, storage and upgrading of renewable energy and climate change data;
- Identify training and awareness needs related to climate change;
- Undertake energy audits of county premises and facilities to determine the energy loss and calculate potential for energy savings then make recommendation to optimize efficiency and minimize costs;
- Prepare and disseminate energy audits reports;
- Inspect county premises to monitor and evaluate the implementation of recommended energy efficiency and conservation measures.

REQUIREMENT FOR APPOINTMENT

- Be a holder of a Bachelor of science degree in one of the following disciplines: - Climatology, Environmental Studies with a focus on Climate Change Issues, Natural Resources Sciences, Meteorology, Renewable Energy Technologies from a recognised institution or Bachelor of Science/Bachelor of Technology Degree in Mechanical/Chemical/Electrical/Energy Engineering from a recognised institution;
- Holder of Master's degree in one of the following disciplines; Energy, Biochemistry, Engineering Climate Change and Sustainable Development, Environmental Studies, Environmental Law, Environmental Economics, Natural Resources Sciences, Meteorology will have an added advantage;
- Must be a registered member of relevant professional body and in possession of practicing license;
- Served for at least ten (10) years in a field related to renewable energy, environment and climate change;

- Have an in depth understanding of policies, obligations, regulations and emerging issues relating to climate change and renewable energy issues at national, regional and international levels;
 - Attended a management course lasting not less than four (4) weeks from a recognised institution;
 - Demonstrate knowledge and ability to undertake energy audits;
 - Demonstrate knowledge of computer systems and the ability to work with word processing, spread sheet, data management and analysis programmes;
 - Demonstrate ability to work on own initiative with minimum supervision, meet strict deadlines, work with teams and under pressure;
 - Must meet the requirements set out in chapter six of the Constitution of Kenya.
3. **ASSISTANT DIRECTORS, ENVIRONMENT, JOB GROUP 'P' (CPSB 05) TWO (2) POSTS: V/NO. KCPSB/WEENR/12/2021- {Salary Scale: Kshs. 81,940 x 4,100 – 86,040 x 4,300 – 90,340 x 4,510 – 94,850 x 4,750 – 99,600 x 4,980 - 104,580 x 5,220 – 109,800 p.m.}**

The purpose of this job is to assist the Director Environment in matters of operations and infrastructure, environmental enforcement and compliance and environmental education and public awareness.

DUTIES AND RESPONSIBILITIES

- Knowledge of environment management including routine monitoring, inspections, assessments and control of environmental pollution nuisances to ensure compliance with Environmental Management Regulatory Standards (Air Quality, Waste Effluents, Noise & Excessive Vibration, Hazardous Waste Standards, etc);
- Coordinate all aspects of pollution control, solid and liquid waste management, recycling, composting, environmental health and conservation within Kiambu county;
- Managing environmental processes within Kiambu County operations to ensure proper waste management and minimization practices in accordance with County Government Waste Management Policy and Public Health Act;

- Coordinating operations related to environmental management at the sub – counties
- Ensuring compliance with environmental regulations and legislation;
- Supervision of all the construction in the disposal sites, transfer stations and collection centres;
- Provision of technical assistance to the Environment officers and other staff in the directorate;
- Advising the Director on tools, machinery and other equipment required for daily running of activities in the county;
- Supervision and advisory role on projects and programmes in the department;
- Supervision of the Environment officers in the sub counties on waste collection and disposal;
- Implementation of directives on solid waste management;
- Assist Environmental officers on issues of Noise Pollution and excessive vibrations control, Air pollution and water pollution;
- Coordinate enforcement and prosecution of court cases related to Environment and Natural Resources throughout the County;
- Supervision of environmental monitoring, investigation and operations of disposal sites, transfer stations and composting facilities;
- Coordinate environmental impact assessment and spearhead the EIA committee on all projects in the county;
- Investigating solid waste / environmental complains notices.

REQUIREMENTS FOR APPOINTMENT

- A holder of Bachelor degree in Environmental Science, Environmental Health Science, Pubic Health from a recognized institution;
- Have served in the grade of Chief Environment Officer/ Chief Public Health Officer/ Senior Public Health Officer for a minimum of three (3) years
- A holder of a Master degree in any of the following disciplines; - Environmental Science, Environmental Health Science, Public Health, Environmental Education,

Community Development from a recognized institution will be an added advantage;

- Certificate in Environmental Impact Assessment and Audit;
- Computer proficiency;
- Knowledge of relevant National and International Environment Management legislative (e.g. EMCA, EIA/EA Regulations, Public Health Acts, among others);
- Knowledge of relevant regulatory requirements and standards (e.g. Environmental Impact Assessment, Noise and Excessive Vibration Pollution Control, Waste Management Regulations, Air Quality Control, among others).

How to apply

All applicants should submit their applications together with copies of their detailed curriculum vitae with names, address and telephone contacts of three referees. Academic and professional certificates, testimonials, national identity card or passport and any other supporting documents.

Applications should be dropped in the specific box provided at the County Public Service Board offices, Room 103, first floor at Thika Sub-County offices between 8.00 a.m and 5.00 p.m on weekdays.

Applicants should seek clearance from and attach copies or evidence thereof of the **CURRENT (valid in 2021)** documents below.

- Kenya Revenue Authority
- Ethics and Anti-Corruption Commission
- Directorate of Criminal Investigations (Certificate of Good Conduct)
- Higher Education Loans Board (HELB)
- Credit Reference Bureau (CRB)

Applications should reach the undersigned on or before **5th October, 2021 at 5.00 pm.**

Secretary/CEO
County Public Service Board
P O Box 2362 - 00900
KIAMBU

Please Note:

- i. Only short listed and successful candidates will be contacted.
- ii. Canvassing in any form will lead to automatic disqualification.

- iii. Short listed candidates shall be required to produce originals of their National Identity Card, academic and professional certificates and transcripts during interviews.
- iv. The County Public Service Board is committed to availing equal employment opportunities to all Kenyans. People with disabilities, the marginalized and the minorities are encouraged to apply.

Disclaimer

The County Public Service Board does NOT Charge any fee in the recruitment process, candidates should report to Police any one/number calling to solicit for cash from the applicants.

CPSB - INTERNAL ADVERTISEMENT