

**Minutes of the Thika Municipal Board meeting held on 9<sup>th</sup> April 2019 at the Governor's Boardroom.**

**Present.**

1. James Thuo Njuho – Chairman
2. Cecilia Wamaitha – Vice Chairperson
3. Paul Gachoka
4. Daniel Mwaura
5. Jane Njeri
6. Elizabeth Muthoni
7. Christopher Wanjau – Municipal Manager

**Absent**

1. Esther

**Agenda**

1. Opening remarks by the chairman
2. Election of members to the committees
3. Approval of the draft AUIPs for FY 2019/2020
4. A.O.B

**Preliminaries**

The meeting was called to order by the chairman, Mr. James Thuo at 10.30am and opening prayer was led by Elizabeth Muthoni. This was followed by self-introduction by Thika Municipal members.

**Min. 01/1/2019: Opening remarks by the chairman**

The chairman welcomed all members to the meeting. He said that he is so far happy with the progress on the implementation of the Kenya Urban Support Programme projects being undertaken in Thika Municipality. He called upon all the members to give the necessary support to the programmes. He noted that these projects will impact positively in the municipality. However, he called on the manager, Mr. Wanjau to make a serious follow up on the members allowances which has been pending for a long time.

**Min. 02/1/2019: Remarks by the Municipal Manager**

The Municipal Manager, Mr. Wanjau observed that so far good progress has been achieved towards the implementation of the Kenya Urban Support Programme. He confirmed that all the six projects have already been centralised and hence the need for formation of the various board sub-committees that will be charges with monitoring their performances.

Therefore, he informed the members present that for a start three sub-committees will be formed as outlined below:-

- a) Technical Sub-committee
- b) Finance Sub-committee

c) Audit Sub-committee

He therefore called upon the members to give their proposals for the composition of the above-mentioned sub-committees.

**Min. 03/1/2019: Election of Sub-Committees Members**

After deliberations, it was decided by the members that the composition of the three sub-committees will be as hereunder:-

***Finance, Administration and Human Resources Sub-committee***

- 1) Cecilia Wamaitha – Chairperson
- 2) Paul Gachoka – member
- 3) Daniel Mwaura – member

***Technical and Planning Sub-committee***

- 1) James Thuo Njuno – Chairperson
- 2) Jane Njeri – member
- 3) George King’ori – member

***Audit and Risk Management Sub-committee***

- 1) Elizabeth Muthoni – Chairperson
- 2) Esther Wanyoike – member
- 3) Daniel Mwaura – member

**Min. 04/1/2019 Approval of the draft AUIPs for FY 2019/2020**

Following the successful citizen fora on the FY 2019/2020, the boards approved the draft AUIPs for the FY 2019/2020

**Min. 05/1/2019: Any Other Business**

- The members observed that they are not fully involved in the implementation of the World Bank Projects. Board Members noted that now that they have the sub-committees in place, they should be allowed to monitor the implementation of the said projects within Thika Municipality.
- The board members also requested the manager to organize for a meeting with all the members of the technical staff order to be briefed about the progress of World bank projects so far.

There being no any other business, the meeting ended at 12.40pm with a word of prayer form Jane Njeri.

Municipal Manager/Secretary

Ag. Chairman

Sign: .....

Sign: .....

Date: .....

Date: .....