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COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI MUNICIPALITY



Telegraphic Address
'Governor' Kiambu
Kiambu County

Municipal Manager
P.O. Box 109 -00219, Karuri
Email: karurimunicipality@kiambu.go.ke

When replying please quote Ref: No& Date

To: The Karuri Municipality Board Members
From: Municipal Manager – Karuri Municipality
REF: KCG/MAUD/KRR/VOL2/12092019
DATE: 12th September 2019

RE: BOARD MEETING INVITATION

This is to notify you that Karuri Municipality Board meeting will be held on Monday 16th September 2019 at Karuri Municipality offices. The meeting will begin at 9.00am

The following agendas will be deliberated:

1. Matters arising from the previous meeting
2. Chairman's remarks
3. Review and approval of Karuri Municipality Solid Waste Management Plan
4. Committee reports
5. AOB

Thank you

Munga Kuria
Municipal Manager – Karuri Municipality

Cc:


- CECM – LHPP MAUD
- Director- Municipal Administration & Urban Development

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**MINUTES OF KARURI MUNICIPALTY BOARD MEETING HELD ON 16.09.2019
AT KARURI MUNICIPALITY OFFICES**

MEMBERS PRESENT

	<u>NAME OF ATTENDANT</u>	<u>INSTITUTION/DESIGNATION</u>
1	MR S.M Karanja	Municipal Board Chairman
2	Munga Kuria	Municipal Manager – Board secretary
3	Charles Munyui	Municipal Board Member
4	George Kibogoro	Municipal Board Member
5	Kihara Waweru	Municipal Board Member
6	Agnes Wacuka Ndungu	Municipal Board Member
7	Beatrice Kamamia	Municipal Board Member

The meeting started at 0850Hrs with a word of prayer from George Kibogoro.

Min 1. Introduction

The chairman welcomed members present and requested for full participation in the meeting and noted that this was the 3rd Quarter meeting.

He requested the Secretary to the board to read the Agenda for the day that included the following.

1. Review and approval of Karuri Municipality Solid Waste Management Plan
2. Committee reports

The secretary read the minutes of the previous meeting that was held on 29th April 2019

Min 2 Matters arising from the previous meeting minutes

- George Kibogoro sought clarification on the composition of the board. It was noted that Rev Bishop Timothy Ranji had not attended 4 consecutive meetings.
- Beatrice asked if the board was well constituted having not met the third rule gender balance. It was clarified that there is still one slot not filled and the question would be answered if a female member was appointed.
- Two appointments yet to be filled

Min 3. Projects update report

The Municipal manager presented the progress report in a Table format

- Construction of Fire station – 38%
- Upgrading of Kanjiku Kingothua road – 25%
- Solid waste management Including equipment & Fire station) – 45%

The board members gave feedback as follows

- Agnes suggested that the best way to handle encroachment at Kanjiku road was by involving the enforcement team from the county government.
- The other suggestion given was that we hold public participation meetings where the public would compel the encroachers to vacate.
- Charles Munyui suggested that we could also use social media to publicize the projects.
- Members agreed to hold a public fora for the waste transfer station
- Contractors delaying the projects to be issued with warning letters

Min 4. Adoption of Karuri Municipality Solid waste management

The board was presented with the draft solid waste management Policy and unanimously adopted the policy.

Min 5: Committees

Cooption of members to various committees

Gachau – Finance committee

Munyui – Technical Committee

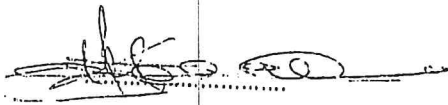
Beatrice – Audit and Risk

Min 6: AOB

- The manager was asked to ensure tax compliance for the municipality
- Beatrice requested for business cards for the members
- Kihara asked that board members should be provided with vehicles parking tickets
- Members asked to be paid their pending board allowances
- Committees to take up their mandate and be providing reports
- Members to familiarize themselves with the municipality boundaries

The chairman made his closing remarks and thanked all members for their attendance

There being no other business the meeting ended with a word of prayer at 11.30am



Stephen Karanja
Chairman



Munga Kurla
Secretary



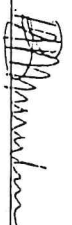
DEPARTMENT OF LANDS, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT



Karuri Municipality
P.O Box 109 - 00219
KARURI, KENYA.

ATTENDANCE LIST FOR KARURI MUNICIPALITY BOARD MEETING HELD ON 16TH SEPTEMBER 2019.

S/N	NAME	ORGANISATION	DESIGNATION	CONTACT/EMAIL ADDRESS	SIGNATURE
1	S. M. KARANJAN	Karuri Municipality	Chairman	0722885940	
2	Mungo Kuna	Karuri Municipality	Manager	0724969562	
3	KHARA USERU	ADENDERU	MEMBER	0721-332962	
4	GEORGE GACHHA	KARURI MUNICIPALITY	MEMBER	0722 275959	
5	CHARLES MURRYU	///	MEMBER	0724577781	

6	Giorgio Lombardi	Karuru Kororomburi	MEMBER	0722534159	
7	AGNES MUNGI	KARURI MUNICIPALITY	VICE- CHAIR	0723 622 750	
8	Beatrice Kamama	Karuru Municipality	Member	0728 030 909	
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