

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI

MUNICIPALITY



Telegraphic Address
'Governor' Kiambu
Kiambu County

Municipal Manager
P.O. Box 109 -00219, Karuri
Email: karurimunicipality@kiambu.go.ke

When replying please quote Ref: No & Date

To: The Karuri Municipality Board Members
From: Municipal Manager – Karuri Municipality
REF: KCG/MAUD/KRR/VOL1/16032020
DATE: 12/03/2020

RE: BOARD MEETING INVITATION

This is to notify you that Karuri Municipality Board meeting will be held on Thursday 19th March 2020 at 8.00am.

The following agenda will be deliberated:

1. Matters arising from the previous meeting
2. Review and Approval of IDEP, County Spatial Plan & AUIPS FY 2020/2021
3. Ongoing projects update
4. AOB

Thank you


Munga Kuria
Municipal Manager – Karuri Municipality

Cc: Chairman Municipal Board
CECM – LHPP & MAUD
CO - MAUD

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING,
MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

KARURI MUNICIPALITY



Telegraphic Address

Municipal Manager

'Governor' Kiambu

P.O. Box 109 -00219, Karuri

Kiambu County

Email: karurimunicipality@kiambu.go.ke

MINUTES OF KARURI MUNICIPALTY BOARD MEETING
HELD ON 19.03.2020 AT KARURI MUNICIPALITY OFFICES

MEMBERS PRESENT

	<u>NAME OF ATTENDANT</u>	<u>INSTITUTION/DESIGNATION</u>
1	MR S.M Karanja	Municipal Board Chairman
2	Munga Kuria	Municipal Manager
3	Charles Munyui	Municipal Board Member
4	George Kibogoro	Municipal Board Member
5	George Gachau	Municipal Board Member
6	Kihara Waweru	Municipal Board Member
7	Agnes Wacuka Ndungu	Municipal Board Member
8	Beatrice Kamamia	Municipal Board Member
9	Eng P.K. Karanja	CECM - Representative

The meeting started at 0800Hrs with a word of prayer from Beatrice Kamamia.

Min 1. Introduction

The Municipal Manager welcomed the board members to the Municipality and requested the chairman to introduce the Board Members present as well as introduce the Agenda for the day, which was the review and approval of the Integrated Development Plan (IDEP), County Spatial plan as well as the Annual Urban investment plan (AUIP) 2020/2021

Min 2. Review & Approval of IDEP, County Spatial Plan & Annual Urban Investment Plan (AUIP) 2020/2021

On the request of the Chairman, The Municipal Manager tabled both the IDEP and the County Spatial Plan, each member was asked to comment on the documents and after deliberations, Members approved both the IDEP and the County spatial plan.

2020/2021 AUIPS

With Regards to the Citizen Fora Held on 12th March 2020 at Ruaka ACK Church hall, Members of the public had suggested several projects to be prioritized for implementation. The board prioritized on the following projects

Approved Annual Urban Investment Plan and Budget FY 2020/2021

	Activity	Time Frame		Total (Kshs)
		Start Date	End date	
1	Construction of the Talent Centre in Gachie or Kawaida and surrounding access roads	01/08/2020	30/07/2021	95,000,000
2	Ruaka Town Decongestion by construction of roads/streetlights and NMT (1.5km)	01/08/2020	30/07/2021	80,500,000
3	Fire engine & disaster management Centre equipment with lighting in its surrounding	01/08/2020	30/07/2021	55,500,000
4	Preparation of Urban plans, project Designs, BoQs, and EIA reports			3,479,800
	Total			233,479,800

After Lengthy deliberations the Municipal Board approved the Annual Urban Investment Plan and recommended the same for onward submission to the CECM who would then forward it to the County Assembly for approval.

Min 3: CURRENT PROJECTS PROGRESS REPORT

The Manager briefed the meeting on the 2 ongoing projects where the Kanjiku Kingothua road was estimated at 40% while the Disaster Management centre was estimated at 60%

MIN 4. AOB

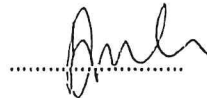
- i. Board members complained that their board allowances had taken long to be paid but the manager confirmed that the request had been forwarded and asked the members to be patient

There being no other business for the day, the chairman closed the meeting at 9.20am with a word of prayer from Agnes Wacuka.



Stephen Karanja

Chairman



Munga Kuria

Municipal Manager

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI

MUNICIPALITY



Telegraphic Address
'Governor' Kiambu
Kiambu County

Municipal Manager
P.O. Box 109 -00219, Karuri
Email: karurimunicipality@kiambu.go.ke

When replying please quote Ref: No & Date

To: The Karuri Municipality Board Members
From: Municipal Manager – Karuri Municipality
REF: KCG/MAUD/KRR/VOL1/25062020
DATE: 25th June 2020

RE: BOARD MEETING INVITATION

This is to notify you that Karuri Municipality Board meeting will be held on Tuesday 30th June 2020 at 8.00am.

This will be a virtual meeting and members will be reached on Zoom, tele and video conferencing. Log in details will be shared in due course.

The following agenda will be deliberated:

1. Matters arising from the previous meeting
2. Ongoing projects update
3. AOB

Thank you

Munga Kuria
Municipal Manager – Karuri Municipality

Cc: Chairman Municipal Board
CECM – LHPP & MAUD
CO - MAUD

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI MUNICIPALITY



Telegraphic Address

'Governor' Kiambu

Municipal Manager

P.O. Box 109 -00219, Karuri

Kiambu County

Email: karurimunicipality@kiambu.go.ke

MINUTES OF KARURI MUNICIPALITY BOARD MEETING HELD ON
30.06.2020 AT KARURI MUNICIPALITY OFFICES

MEMBERS PRESENT

	<u>NAME OF ATTENDANT</u>	<u>INSTITUTION/DESIGNATION</u>
1	MR S.M Karanja	Municipal Board Chairman
2	Munga Kuria	Municipal Manager
3	Charles Munyui	Municipal Board Member
4	George Kibogoro	Municipal Board Member
6	Kihara Waweru	Municipal Board Member
7	Agnes Wacuka Ndungu	Municipal Board Member
8	Beatrice Kamamia	Municipal Board Member

MEMBERS ABSENT

1	George Gachau	Municipal Board Member
----------	---------------	------------------------

AGENDA

1. Matters arising
2. 2018/2019 projects update
3. 2019/2020 projects update
4. AOB

PREAMBLE

The meeting was called to order by the chairman at 8.50 am, with a word of prayer from Mr. George Kibogoro.

The chairman introduced the agenda for the day and sought for active participation from members.

MIN 1: MATTERS ARISING

- I. The manager confirmed that the funds at cooperative bank was transferred intact to family bank. The board requested to be involved in such transactions and where applicable recommend investment of the funds in income generating activities.
- II. The Board noted that most projects were nearing completion and proper handover should be done.

Min 1. 2018/2019 projects

- 1) Solid waste management / Solid waste Management polity

The manager confirmed that the transfer station had issues with the residence which was evidenced during the citizen fora. He further confirmed that a tender was placed through the office of the chief officer for buying waste bins and additional solid waste management equipment. Members were happy with the progress and insisted that the solid waste Management Policy adopted by the Board on 18.12.2019 (Minute No 4) should be strictly adhered to.

- 2) Kanjiku – Kingothua road

The manager notified the meeting that the contractor was given (75) seventy five days to complete the project and failure of which the contractor should pay damages.

The project was 50% complete. It was also noted that there was encroachment of a house at chainage 0+300 and the same had been communicated to the sub county administrator for enforcement.

3) Fire disaster center

The manager confirmed that the project was about 85% complete and also generating a lot of benchmarking interest from other municipalities and counties. Members approved drilling and equipping of a borehole using the savings made from the transfer station.

The manager confirmed to have been in communication with the CECM on the same.

MIN 3: 2019/2020 projects

It was confirmed that the contractors were already identified and a detailed progress report to be tabled in the next board meeting.

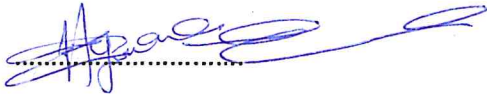
Money for the projects was yet to be transferred.

MIN 4: AOB

- a) 2020-2021 projects: the manager confirmed that AUIPS had been forwarded to the assembly and awaiting approval. All members agreed that any amendment must be brought back to the board for ratification
- b) The chairman asked that the various committees should be active and the technical committee to evaluate all ongoing projects
- c) Members were concerned about long outstanding allowances and asked the manager to follow up with the chief officer.
- d) Madam Beatrice Kamamia requested all members to work as a team.
- e) Mr. Charles Munyui insisted that the board should operate as per the provision of the law
- f) Members complained that they had waited for long to receive their business cards as well as parking tickets

MIN 5: ADJOURNMENT:

There being no other business for the day, the chairman closed the meeting at 11.00 am with a word of prayer.



Stephen Karanja

Chairman



Munga Kuria

Municipal Manager

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI

MUNICIPALITY



Telegraphic Address
'Governor' Kiambu
Kiambu County

Municipal Manager
P.O. Box 109 -00219, Karuri
Email: karurimunicipality@kiambu.go.ke

When replying please quote Ref: No& Date

To: The Karuri Municipality Board Members
From: Municipal Manager – Karuri Municipality
REF: KCG/MAUD/KRR/VOL1/08092020
DATE: 08th September 2020

RE: BOARD MEETING INVITATION

This is to notify you that Karuri Municipality Board meeting will be held on Friday 11th September 2020 at 9.00am.

This will be a virtual meeting and members will be reached on Zoom, tele and video conferencing. Log in details will be shared in due course.

The following agenda will be deliberated:

1. Matters arising from the previous meeting
2. Ongoing projects update
3. Approval of 2020/2021 AUIPS
4. Kazi Mtaani (National Hygiene Programme) Update
5. AOB

Thank you

Munga Kuria
Municipal Manager – Karuri Municipality

Cc: Ag. Chairman Municipal Board
CECM – LHPP & MAUD
CO - MAUD

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI MUNICIPALITY



Telegraphic Address

'Governor' Kiambu

Municipal Manager

P.O. Box 109 -00219, Karuri

Kiambu County

Email: karurimunicipality@kiambu.go.ke

MINUTES OF KARURI MUNICIPALTY BOARD MEETING HELD ON
11.09.2020 AT KARURI MUNICIPALITY OFFICES

MEMBERS PRESENT

	<u>NAME OF ATTENDANT</u>	<u>INSTITUTION/DESIGNATION</u>
1	Agnes Wacuka Ndungu	Acting chair
2	Munga Kuria	Municipal Manager
3	Charles Munyi	Municipal Board Member
4	Kihara Waweru	Municipal Board Member
5	Beatrice Kamamia	Municipal Board Member
6	Martin Kangiri	Rep chief officer
7	Eng. Mugo Kimani	C.E.C.M lands housing psychical planning municipal and urban planning

MEMBERS ABSENT WITH APOLOGY

1	MR S.M Karanja	Municipal Board Chairman
---	----------------	--------------------------

AGENDA

1. Approval for utilization of savings
2. Kazi Mtaani
3. Board ratification 2020/2021 AUIPS
4. AOB

PREAMBLE

The meeting was called to order by the chairman at 9.15 am, with a word of prayer from Madam Agnes Wacuka Ndungu.

The chair introduced the agenda for the day and sought for active participation from members.

MIN 1/09/2020 APPROVAL FOR UTILIZATION OF SAVINGS

Members agreed to the proposed utilization of the savings as long as:

1. Obtaining approval from the County assembly & Urban Development Department to utilize the savings
2. Water is secured for the fire station

The C.E.C.M confirmed that the county government had already approved the establishment of a bore-hole using the county funds

MIN 2/09/2020 KAZI MTAANI

Municipal manager confirmed that the National Government under the National Hygiene Programme had sent 5 interns to the municipality. That is

- I. Urban planner
- II. Civil engineer
- III. Environment specialist
- IV. Quantitative surveyor
- V. Architect

The manager confirmed he was in touch with the DCC on the Kazi Mtaani program

CECM confirmed that Kazi Mtaani will be used to implement projects under the savings e.g. cobble stones

MIN 3/9/2020 APPROVAL OF 2020-2021 PROJECTS

The municipal manager tabled the annual urban investment plan for 2020/2021 as below:

	PROJECT	BOARD RECOMMENDATION KSHS	ASSEMBLY APPROVAL KSHS
1	Ruaka town decongestion	80,000,000	75,000,000
2	Gathanga shopping enter	–	50,000,000
3	Fire disaster management center equipment	55,000,000	–
4	Construction of a talent center Gachie/ Kawaida	95,000,000	50,000,000
5	Tarmacking of 1.5 km Kihara government/	–	55,000,000
6	Preparation of Urban plans, project Designs, BoQs, and EIA reports	3,479,800	3,479,800
Total		233,479,800	233,479,800

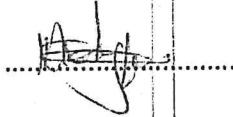
It was noted that the above projects as proposed/recommended by the Board (minutes 19.03.2020) had been presented to the County assembly whom upon review made recommendations and made some changes (column 2 above).

The Municipal Board unanimously approved / Ratified the changes, having considered that the projects recommended by the County Assembly had as well been prioritized by the residents as per the Citizen FORA held on 12.03.2020

1. Gathanga shopping enter Kshs 50,000,000
2. Construction of a talent center Kawaida Kshs 50,000,000
3. Tarmacking of 1.5 km Kihara government Kshs 55,000,000
4. Decongestion of Ruaka – Kshs 75,000,000

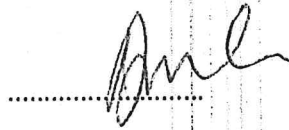
MIN 5: ADJOURNMENT:

There being no other business for the day, the chairman closed the meeting at 11.00 am with a word of prayer.



Agnes Wacuka Ndungu

Ag Chair



Munga Kuria

Municipal Manager