

COUNTY GOVERNMENT OF KIAMBU  
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL  
ADMINISTRATION AND URBAN DEVELOPMENT

KARURI

MUNICIPALITY



Telegraphic Address  
'Governor' Kiambu  
Kiambu County

Municipal Manager  
P.O. Box 109 -00219, Karuri  
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When replying please quote Ref: No& Date

**To:** The Karuri Municipality Board Members  
**From:** Municipal Manager – Karuri Municipality  
**REF:** KCG/MAUD/KRR/VOL1/25062020  
**DATE:** 25<sup>th</sup> June 2020

**RE: BOARD MEETING INVITATION**

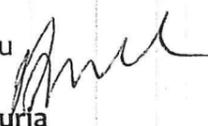
This is to notify you that Karuri Municipality Board meeting will be held on Tuesday 30<sup>th</sup> June 2020 at 8.00am.

This will be a virtual meeting and members will be reached on Zoom, tele and video conferencing. Log in details will be shared in due course.

The following agenda will be deliberated:

1. Matters arising from the previous meeting
2. Ongoing projects update
3. AOB

Thank you

  
**Munga Kuria**

**Municipal Manager – Karuri Municipality**

**Cc:** Chairman Municipal Board  
CECM – LHPP & MAUD  
CO - MAUD

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**MINUTES OF KARURI MUNICIPALTY BOARD MEETING HELD ON**  
**30.06.2020 AT KARURI MUNICIPALITY OFFICES**

**MEMBERS PRESENT**

	<b>NAME OF ATTENDANT</b>	<b>INSTITUTION/DESIGNATION</b>
1	MR S.M Karanja	Municipal Board Chairman
2	Munga Kuria	Municipal Manager
3	Charles Munyui	Municipal Board Member
4	George Kibogoro	Municipal Board Member
6	Kihara Waweru	Municipal Board Member
7	Agnes Wacuka Ndungu	Municipal Board Member
8	Beatrice Kamamia	Municipal Board Member

**MEMBERS ABSENT**

1	George Gachau	Municipal Board Member
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## AGENDA

1. Matters arising
2. 2018/2019 projects update
3. 2019/2020 projects update
4. AOB

## PREAMBLE

The meeting was called to order by the chairman at 8.50 am, with a word of prayer from Mr. George Kibogoro.

The chairman introduced the agenda for the day and sought for active participation from members.

## MIN 1: MATTERS ARISING

- I. The manager confirmed that the funds at cooperative bank was transferred intact to family bank. The board requested to be involved in such transactions and where applicable recommend investment of the funds in income generating activities.
- II. The Board noted that most projects were nearing completion and proper handover should be done.

## Min 2. 2018/2019 projects

### 1) Solid waste management / Solid waste Management polity

The manager confirmed that the transfer station had issues with the residence which was evidenced during the citizen fora. He further confirmed that a tender was placed through the office of the chief officer for buying waste bins and additional solid waste management equipment. Members were happy with the progress and insisted that the solid waste Management Policy adopted by the Board on 18.12.2019 (Minute No 4) should be strictly adhered to.

### 2) Kanjiku – Kingothua road

The manager notified the meeting that the contractor was given (75) seventy five days to complete the project and failure of which the contractor should pay damages.

The project was 50% complete. It was also noted that there was encroachment of a house at chainage 0+300 and the same had been communicated to the sub county administrator for enforcement.

3) Fire disaster center

The manager confirmed that the project was about 85% complete and also generating a lot of benchmarking interest from other municipalities and counties. Members approved drilling and equipping of a borehole using the savings made from the transfer station.

The manager confirmed to have been in communication with the CECM on the same.

**MIN 3: 2019/2020 projects**

It was confirmed that the contractors were already identified and a detailed progress report to be tabled in the next board meeting.

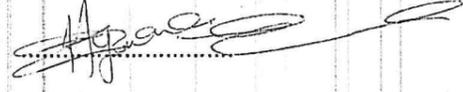
Money for the projects was yet to be transferred.

**MIN 4: AOB**

- a) 2020-2021 projects: the manager confirmed that AUIPS had been forwarded to the assembly and awaiting approval. All members agreed that any amendment must be brought back to the board for ratification
- b) The chairman asked that the various committees should be active and the technical committee to evaluate all ongoing projects
- c) Members were concerned about long outstanding allowances and asked the manager to follow up with the chief officer.
- d) Madam Beatrice Kamamia requested all members to work as a team.
- e) Mr. Charles Munyui insisted that the board should operate as per the provision of the law
- f) Members complained that they had waited for long to receive their business cards as well as parking tickets

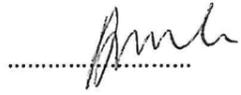
**MIN 5: ADJOURNMENT:**

There being no other business for the day, the chairman closed the meeting at 11.00 am with a word of prayer.



Stephen Karanja

Chairman



Munga Kuria

Municipal Manager