

MINUTES FOR THE BOARD MEETING HELD ON 29th JULY 2020, AT THE KIKUYU MUNICIPALITY BOARDROOM/ ZOOM.

MIN 01: OPENING REMARKS.

The board meeting started at 11.30am with a word of prayer from a board member, Mr. Muguku.

The chairman Mr. Richard Ndung'u, opened the meeting by welcoming the C.E.C.M and the rest of the board members. They each gave a few remarks.

MIN 02: READING AND CONFIRMATION OF PREVIOUS MINUTES.

The previous minutes were read by the Manager, Emmaculate Njeri. They were proposed by Kanja and seconded by the Muguku to be a true record of the minutes.

MIN 03: MATTERS ARISING.

- On the matter of Kabete leaders, the chairman had a meeting with the C.E.C. and the issue was resolved.
- The books of accounts are not yet available but the manager and the CEC will discuss that in their next meeting.
- The matter of municipal budget is work in progress; the municipalities have been allocated 15 million but yet to be redistributed.
- The Manager said the 2018/19 projects are moving on well. Two of the projects have been completed like the Gikuni project. Others have asked for extensions due to the Covid-19 pandemic; Ilri-mutego and Kinoo projects.
- The Wangige contractor was given a section of 120m in Gikuni town.
- The Manager reported the FY 2019/2020 projects are all on course. Stakeholder engagements have been done for two projects; Dagoretti and Ndumbuini projects. Stakeholder engagement forums for Gikambura and Nyarugumo projects will be held on 30th and 31st July 2020 respectively.
- The Manager said the launching of projects have been halted due to the escalating cases of Covid-19, they will be done once the situation gets better. However, the projects will still go on.
- The Chairman said the Ndumbuini project already has a committee which was given its mandate. For Gikambura project, the committee will be formed on Thursday during the stakeholder's forum.
- The CEC and CO have taken up the matter on the office space in the new market. However, they said the office space asked for was too big it needs to be revised.
- The Manager forwarded the matter of board allowances to the finance department awaiting feedback. The C.E.C. asked that all the supporting documents be attached to fast track the process.

MIN 04: DAGORETTI PROJECT UNDER KUSP FY 2019/20.

The Manager said that the project is overlapping with the State Department project and since the latter has a bigger budget we need to move our project. The project estimate contract Sum is 67 million. This has been brought to the attention of the board as the change of project has to be approved by the board.

MIN 05: RATIFICATION OF THE AMENDED AUIP FY 2020/21.

The projects submitted by the board to the executive and thereafter to the assembly were approved with amendments.

The projects to be amended as follows:

- a) Deleting 'Proposed decongestion of Kikuyu town by relocation of bus-park to the county land next to Muguku Farm with a proposed allocation of KSHS. 100,000,000' and replacing with 'Improvement and Paving of Mwimuto Shopping Centre access roads to bituminous standards (with street lights, storm water drains and NMT infrastructure) with an allocation of Kshs. 60,000,000.'
- b) Deleting 'Installation of flood masts in Kikuyu Municipality Commencing with Gitaru area with an allocation of Kshs. 50,000,000' to read 'Installation of flood masts in Gitaru area with an allocation of Kshs. 50,000,000.'
- c) Deleting 'Upgrading of 1.9km to bituminous standards with street lighting connectivity road from Thogoto - Mutarakwa road with Kikuyu-Ondiri road with an allocation of Kshs. 70,000,000' to read 'upgrading of 1.9km to bituminous standards with street lighting connectivity of Kanyayo-Ringuti Road with an allocation of Kshs. 97,000,000.'
- d) Deleting 'Upgrading of access roads to the slaughter houses to bituminous standards, waste management system and provision of other support infrastructure (paved parking, meat display stalls, cold-rooms and public toilets) in Dagoretti market with a proposed allocation of Kshs. 90,000,000' and replacing with;
 - i. 'Completion of Nyarugumo-Muguga Road (0.8km) to Bitumious standards with an allocation of Kshs.53, 000,000.
 - ii. 'Improvement and Paving of Nyathuna Shopping Centre access roads 1.8km to bituminous standards with an allocation of Kshs. 50,000,000.'

Proposed by Muguku and seconded by Danson.

The CEC clarified that the bus park being undertaken now is the one next to the market. He further said that the bus park next to Muguku farm will still be done but as a metropolitan parking though he wasn't sure whether the land issue had been solved.

The Manager said last she checked, the land had been reverted to the county. It was agreed that the CEC will follow this up.

MIN 16: A.O.B.

The chairman requested the CEC for the municipality to run the market once NAMSIP hands it over. The CEC said the management of the market is still under discussion but he will take it up.

There being no other business, the meeting came to a close at 1.00 pm with a word of prayer from the Vice chairman, Grace Nduta.

Confirmed:

Municipal Manager: Name.....

Signature.....

Board Chairman: Name.....

Signature.....

COUNTY GOVERNMENT OF KIAMBU
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT

KIKUYU MUNICIPALITY

Telegraphic Address
 'Governor' Kiambu
 Kiambu County



Municipal Manager
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 Email: kikuyumunicipality@kiambu.go.ke
 When replying please quote Ref: No& Date

**ATTENDANCE LIST FOR THE BOARD MEETING HELD ON 29TH JULY, 2020 AT THE
 KIKUYU MUNICIPAL OFFICE.**

NO.	NAME	DESIGNATION	CONTACT	SIGNATURE
1.	Mutunga Mwangi	Board Member	0721204332	
2.	Amos N. Muganyizi	Board member	0722902725	
3.	E. M. M. Mwangi	Municipal Manager	072208380	
4.	JOINED THROUGH ZOOM			
5.	Mugo Kimesi	CEM		
6.	Mr Mutie	CO		
7.	Reshen	Member		
8.	Grace Muta	"		
9.	Steve Kanja	"		
10.	Danson Mwangi	"		
11.		A. P. Mwangi		
12.	Bishop Thero	"		

