

COUNTY GOVERNMENT OF KIAMBU

RUIRU MUNICIPALITY

MINUTES OF A BOARD MEETING HELD ON THURSDAY 16TH APRIL, 2020 AT THE MUNICIPAL BOARDROOM STARTING AT 10.00A.M.

PRESENT:

Joseph M. Chau	Chairman
George M. Ngigi	Vice Chairperson
Eunice N. Kariuki	Board Member
Francis K. Njangiru	Board Member
Fredrick K. Njoroge	Board Member
Bishop Stephen Moni	Board Member
Joseph M. Kinyanjui	Board Member
Fredrick K. Mwangi	Municipal Manager/Secretary
Brian mwangi	CEC MA&UD Representative

MIN/RM/BM/12/2020

Constitution of the Meeting

The Chairman called the meeting to order at 10.15P.M. Opening prayers were led by Francis Njang'iru.

MIN/RM/BM/13/2020

Quorum

The Chairman confirmed that there was quorum as all members were present in the meeting.

MIN/RM/BM/14/2020

Agenda

The agenda of the meeting was circulated and adopted.

1. Prayers and constitution of the meeting
2. Adoption of the agenda
3. Declaration of conflict of interest
4. Chairman's Report

Signed for circulation by the Secretary this day of 2020

Confirmed and signed by the Chairman this day of 2020

5. Reading and confirmation of the minutes of previous meeting held on 19th March, 2020
6. Matters arising from the minutes
7. FY 2019/2020 Ongoing Projects
8. FY 2019/2020 Ongoing Projects
9. FY 2020/2021 AUIP Implementation strategy
10. A.O.B

MIN/RM/BM/15/2020

Declaration of Conflict of Interest

The Chairman requested anyone with conflict of interest with the agenda to declare. No interest was declared.

MIN/RM/BM/16/2020

Chairman's Report

The Chairman Mr. Chau thanked the Board for attendance. He thanked the board for conducting a successful Citizen Fora. He also thanked the board for approving impactful, flagships projects for year 2020-2021. He however noted that caution is to be exercised during the Corona Virus Pandemic and that the board should be in the front line enforcing government directives on preventing spread of the disease.

MIN/RM/BM/17/2020

Reading and Confirmation of Minutes

The minutes of the previous meeting were read to the meeting and confirmed as true record of the proceedings of the meeting as proposed and seconded by Eunice Kariuki and George Ngigi respectively.

MIN/RM/BM/18/2020

Matters arising from the Minutes

The following issues came up as matters arising:-

- a) The Corona Virus Pandemic has slowed projects implementation and most of the sites has been affected and registering slow progress.
- b) The implementation of the projects for year 2019/2020 will be delayed as the procurement progress seemed to take longer than expected. Covid19 pandemic was also likely to affect the process as staffs may not be available always.
- c) The Board had not been remunerated even after assurance by CECM representative. Manager was tasked to follow up.
- d) The Sub Committees Chairpersons to present minutes of all their meetings to the manager in the next meeting.

Signed for circulation by the Secretary this day of 20/04/2020

Confirmed and signed by the Chairman this day of 20/04/2020

The manager gave the progress report as follows;

	PROJECT	% of completion as at 30.10.2019	% of contract period Elapsed	Challenges	Mitigation measures
1	Upgrading of Kihunguro Full Gospel road to bituminous standards in Ruiru Municipality	100%	100%	A section of the road has been damaged by the long rains. There was need for the contractor to repair the road at his cost	Possible variation seemed necessary to take care of the walkway and drainage lacking from the scope of work..
2	Construction of secondary sewer network system in Membley and adjacent areas in Ruiru Municipality	75%	100%	Persistent hard rock at Gatong'ora section. Contractor has applied for extension of time.	Technical meeting to be held to consider the request and forward the view to CECM for consideration by the cabinet
3	Supply, installation, testing of integrated solar street lighting and high mast in Ruiru Municipality	45%	90%	Contractor imported lights from China. They have not arrived to date.	60 lights were installed. Others still awaiting delivery.
4	Ruiru street improvement project-sustainable urban mobility	65%	100%	Contractor working round the clock to beat contract deadline. Rainy season might delay the works.	

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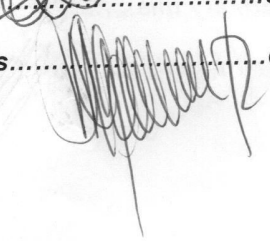
5	(Kahawa Sukari Park) Ruiru street improvement project-sustainable urban mobility plan, landscaping, beautification and street furniture for selected sites in Ruiru Municipality	100%	100%	Delivered of water pump, lawn mower amongst other small works to be done as a variation.	Still awaiting allocation of the environment department to construct a washroom facility for the park.
6	Upgrading of Wataalam Bypass rd, Buspark Access rd to bituminous standards and improvement of storm water drainage in Ruiru Municipality	55%	100%	The sub contractor is very slow in implementing the works.	A warning letter has been issued by the resident engineer.
7	Establishment of waste transfer stations in Ruiru Municipality			We are yet to find a parcel of land for the establishment of the transfer station	
8	Supply and delivery of 1 Tipper, 2 skip loaders complete with litter bin and back hoe for use in Ruiru Municipalities		80%	Skips yet to be procured but Tipper, Back Hoe and skip loaders delivered	
9	Supply of 5000litres fire engine	100%	100%	Vehicle delivered at the Headquarters. Awaiting launch by the Governor	

MIN/RM/BM/20/2020

FY 2019/2020 Projects progress report

The Manager reported that the projects were still at the procurement stage and were awaiting evaluation. The works are expected to start in May. The projects are as follows:-

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	Activity	Time Frame		UDG
		Start Date	End date	
1	Construction of 12Kms Secondary Sewer in Kiuu, Githurai, Kahawa Wendani and Kahawa Sukari shopping centers	01/08/2019	30/07/2020	125,000,000
2	Upgrading of discovery building, mwihoko streets to chief's camp road to bituminous standards and street lighting in ruiru municipality	01/08/2019	30/07/2020	105,000,000
3	Construction of Storm water drainage system at Chuma Mbili, Corner ya Bata to Kiuu River in Ruiru Municipality	01/08/2019	30/07/2020	50,000,000
4	Upgrading to bituminous standards and street lighting of lot 1 roads in kahawa wendani and baringo to garissa avenue in ruiru municipality	01/08/2019	30/07/2020	104,640,300
5	Upgrading of Mumbi Stage, Lang'ata Hospital, Mwiki Bridge Road in Kiuu	01/08/2019	30/07/2020	100,000,000
Total				484, 640,300

MIN/RM/BM/21/2020

FY 2020/2021 AUIP Implementation strategy

The Chairman noted that the AUIP implementation of the financial year 2020/2021 will be challenging as most of the processes that should be on progress have been halted by the pandemic. He sighted minimal activities by the county assembly as one challenge not foreseen. He noted the department is working closely with National Programme Coordination Team to ensure we are not penalized as a municipality for not meeting deadlines occasioned by the pandemic.

The manager gave the breakdown of the projects approved by the board as follows;

AUIP/KUSP Program FY 2020/2021							
	ACTIVITY	TIME FRAME			BUDGET		TOTAL
		START DATE	END DATE	UDG	OTHER-I	OTHER	
1	Upgrading of Ruiru Town missing link roads 2km to bituminous standards in Ruiru Municipality	01/08/2020	30/07/2021	80,000,000/=	-	-	80,000,000/=

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2	Upgrading of stage 160-46 -Chief's Camp - Mwioko main road 3km. to bituminous standards, NMT and street lighting.	01/08/2020	30/07/2021	110,000,000/=	-	-	110,000,000/=
3	Upgrading of phase two of the Gatongora Full Gospel to Bypass road to bituminous standards	01/08/2020	30/07/2021	90,000,000/=	-	-	90,000,000/=
4	Upgrading of Ruiru stadium into a Sports Complex and construction of a Fire Station and disaster Management Centre for Ruiru Municipality	01/08/2020	30/07/2021	204,640,300/=	-	-	204,640,300/=
Total				484,640,300/=			484,640,300/=

MIN/RM/BM/22/2020

A.O.B

1. Board meeting with departmental heads

Members noted that it's been too long since they engaged with either the Chief Officer or the CECM who are members of the board. They also noted that they have not been taken through any form of training which may affect their board management outcomes. The manager was tasked to request for the same.

2. Board Allowances

Mr. Brian Mwangi representing CECM reported that he was still committed to see the pending Board allowances including Naivasha workshop will be paid very soon.

Having no other AOB, the meeting was closed at 12.05 P.M. with a word of prayer said by Bishop Joshua Moni.

Compiled by the Municipal Manager/Secretary.....Dated.....20/04/2020

Confirmed by the Chairman.....Dated.....20/04/2020

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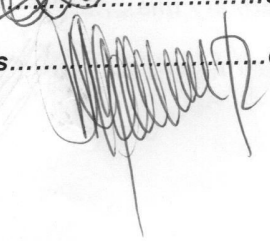
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