## COUNTY GOVERNMENT OF KIAMBU



# DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS AND UTILITIES

TENDER NAME: PROCUREMENT OF SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN LIMURU SUB COUNTY.

TENDER NUMBER: NEGOTIATION: 838988

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### SECTION I

### INVITATION FOR TENDERS

### DATE: 5th JANUARY 2021

TENDER NUMBER: NEGOTIATION:838988

TENDER NAME: PROCUREMENT OF SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN LIMURU SUB COUNTY

- 1.1 The COUNTY GOVERNMENT OF KIAMBU-DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS AND UTILITIES invites tenders for SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN LIMURU SUB COUNTY
- 1.2 Interested eligible candidates may obtain further information and inspect tender documents at the address below during normal working hours.

### The chief officer

### Department of roads, transport, public works and utilities County government of Kiambu P.O Box 2344-00900

#### Kiambu

- 1.3 A complete set of tender documents may be downloaded by interested candidates free of charge at <a href="www.supplier.treasury.go.ke">www.supplier.treasury.go.ke</a> or <a href="www.supplier.treasury.go.ke">www.supplier.treasury.go.ke</a> or <a href="www.kiambu.go.ke">www.kiambu.go.ke</a>
- 1.4 Prices quoted should be net inclusive of all taxes, must be in Kenya shillings and shall remain valid for (180) days from the closing date of tender.
- 1.5 Completed tender documents are to be scanned and submitted on IFMIS through the Kenya suppliers portal <a href="www.supplier.treasury.go.ke">www.supplier.treasury.go.ke</a> (the portal) so as to be received on or before the close date & time indicated on the portal
- 1.6 Tenders will be opened immediately thereafter in the presence of the candidates or their representatives who choose to attend at the Thika sub-county hall chambers.

The chief officer

Department of roads, transport, public works and utilities

County government of Kiambu

P.O Box 2344-00900

Kiambu

### APPENDIX TO INSTRUCTIONS TO TENDERERS

### Notes on the Appendix to Instructions to Tenderers

The following appendix to instructions to tenderers shall complement or amend the provisions of the instructions to tenderers (Section II). Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the general instructions to tenderers (as contained in the standard tender document for ROADS, BRIDGES, WATER AND OTHER CIVIL ENGINEERING WORKS).

### Tender name: SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN LIMURU SUB COUNTY

#### tender Number is NEGOTIATION:838988

The tender opening date and time is as set on the IFMIS portal

### **Tender Security**

Amount of Tender Security required will be **2**% of the total amount quoted in the form of tender.

The tender security **must** be valid at least 30 days after the tender validity period.

### **Employer**

The name and address of the Employer for the purposes of this tender is.

The chief officer

Department of roads, transport, public works and utilities

County government of Kiambu

P.O Box 2344-00900

Kiambu

### **Performance Guarantee**

The amount of Performance Security shall be bank guarantee of five (5) percent of the total Contract Price (this is a requirement from successful bidders only before signing of the contract).

#### Submission of tenders

Tenders shall be submitted online through the Kenya supplier portal www.supplier.treasury.go.ke

#### Pre-tender site visit

Pre- tender site visit will be held on 12<sup>th</sup> January 2021 at 9.00am. Interested bidders or their representatives will be required to meet at the respective sub county engineer's office and ensure they obtain the pre-site tender certificate after the visit.

Note; All Covid-19 protocol MUST be observed during these meetings.

### **Evaluation criteria**

### Preliminary requirements

- Certificate of incorporation
- Valid tax compliance certificate/Tax exemption certificate
- Valid NCA 7 and above for roads category
- Valid NCA practicing license
- CR12 or CR13 for company directorship obtained within the last 12 months
- Valid business permit for the company
- Dully filled, signed and stamped confidential business questionnaire
- Dully filled, signed and stamped form of tender.
- Copies of identity documents (ID card/travel passport) for all directors listed in the CR12 or CR13
- Attach a duly signed tender pre- site inspection certificate.
- Attach scanned copy of the tender security to the tender documents and submit the **original copy of tender security** in a plain sealed envelope addressed to the employer so as to be received on or before the tender submission deadline.
- Attach all documents (filled up tender document, priced BQs, all other requirements) in **ONE** (1) **PDF document**. (all pages including attachments **MUST** be stamped, serialized and signed/initialized by an authorized person or director)

NOTE: only bids which meet all mandatory requirements will be subjected to further evaluation

Where bid files received through the portal have any form of encryption, the bidders must provide the passwords or other means of access to the file to the tender opening committee promptly during tender opening otherwise they will be deemed not to have submitted the file.

### **Technical requirements**

	procurement					
		TOTAL				
Pass mark for technical requirements will be 65%						

NOTE: only bids which attain the pass mark of 65% of the technical requirements will be subjected to further evaluation

### FINANCIAL EVALUATION

Award shall be per line and will be to the lowest evaluated substantially responsive bidder(s)

For a bidder to be considered for award of a particular line, they MUST have attached the filled in BQ for the line.

A bidder is only required to bid for **only one** (1) **line** within the negotiation. Bidders who bid more than one (1) line in the negotiation will automatically be **disqualified** 

### **NOTE**

The lines as named (or numbered) are arranged in the sequential order as they appear on the IFMIS portal.

Bidders are only allowed to bid for only one(1) line(road) in a this negotiation. Any bidder who bids/attach bill of quantities for more than one line/road will be automatically disqualified

Where there is discrepancy between the figure indicated on the BQ attached and the one input as quote price against the line on the portal vary, the figure indicated on the BQ will govern.

### AWARD OF CONTRACT

### Post-qualification

The determination will take into account the tenderer financial and technical capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, as well as such other information as the Procuring entity deems necessary and appropriate.

An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

### Award Criteria

Procuring entity will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

### Procuring entity's Right to Vary quantities

The Procuring entity reserves the right at the time of contract award to increase or decrease the quantity of services originally specified in the Schedule of requirements without any change in unit price or other terms and conditions.

#### Notification of Award

Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.

### **CONDITIONS OF BID**

- 1. The General Conditions of the Contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the agreement to apply or provide the services shown at the prices and within the delivery period stated in the Local Service Order.
- 2. The offer shall remain firm for **180 days** from the closing date unless otherwise stipulated by the EMPLOYER
- 3. KIAMBU COUNTY shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the candidate's expenses, or may be collected by the owner.
- 4. Test Materials to be used on the works when required will be provided by the contractor free and before execution of works.
- 5. Time for completion of the contract shall be indicated in the form of tender.
- 6. The contract shall be signed within 30 days but not earlier than 14days from the award of Tender.

### FORM OF TENDER.

To:
The chief officer
Department of roads, transport, public works and utilities
Kiambu County,
P.O. Box 2344-00900
KIAMBU,

Dear Sir,

### RE: SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN LIMURU SUB COUNTY

In accordance with the Instructions to bidders, Conditions of Bid, Specifications and Bills of Quantities for the execution of the above named works, we, the undersigned offer to perform the works and remedy any defects therein for the sum of:

Kenya Shillings
We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Employer's Representative's notice to commence, and to complete the whole of the Works comprised in the Contract within[period] days.
We agree to abide by this tender for a period of 180 days from the date of bid opening and shall remain binding upon us and may be accepted at any time before that date.
Unless and until a formal Agreement is prepared and executed this bid together with your written acceptance thereof, shall constitute a binding Contract between us.
Time of completion shall be within 90 days with effect from the date of site handover.
We understand that you are not bound to accept the lowest or any tender you may receive.
Dated this

Of	[Address of Bidder]
PIN No	
VAT CERTII	FICATE No.
Witness:	Name
	Address
	Signature

### REPUBLIC OF KENYA

### CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 ~ Gei	neral:			
Business Nar	ne:		•••••	
Location of	Business P	remises		
Plot No		Street/R	Road	
Postal Addr	ess		Tel N	No
Nature of B	usiness			
Current Tra				Expiring Date
Maximum	value of B	usiness which	you can handle a	at any one time:
Kshs				
		your	Bankers	
				<b></b>
Are you an	agent of th	e Kenya Natio	onal Trading Corp	poration? YES/NO
Part 2(a) ~ S	Sole Propri	etor:		
Your Name	in full			

Ag	e:			
Na	tionality	Country of Orig	zin	
*Ci	tizenship details			
Pai	rt 2(b) - Partnership:			
Giv	ve details of partners as	follows:		
	Name	Nationality	Citizenship Details*	Shares
1.				
2.				
3.				
Pai	rt 2(c) - Registered Com	pany:		
Pri	vate or Public			
Sta	te the nominal and issu	ed capital of the compa	nny~	
No	minal: Kshs			•••••
Iss	ued: Kshs			
Giv	ve details of all Director	s as follows:		
	Name	Nationality	Citizenship Details●	Shares
1.				
2.				
3.				
4.				
5.				
Pai	rt 2 (d)~ Interest in the I	irm:		
Is t	here any person / perso	ons in KIAMBU COUNT	TY, who has interest in thi	is firm?
	3 /No**			
Da	te:Si	ignature of Contractor.		

• Attach proof of citizenship (Compulsory)

### **CONTRACT FORM**

THIS	AGRE	EMENT made on the	day of	20	between
		OVERNMENT OF K alled "the Procuring en			
of [	or who	se registered office is si	tuated at]		
(Herei	inafter o	called "the Contractor")	of the other part.		
CONS COURTENE has ac	STRUC NTY DER NO	THE Employer is desired TION AND REHABION:  O: NEGOTIATION:  the tender submitted to the remedying of	ILITATION OF VA 38988 (hereinafter by the Contractor for	ARIOUS ROADS or called "the World or the execution ar	IN LIMURU SUB  (ss") and the Employer
Kshs_			•	in	figures],Kenya
Shillir	ngs				
[	Amouni	t in words].			
NOW	THIS A	AGREEMENT WITNE	ESSETH as follows:		
1.		s Agreement, words and ctively assigned to them	-		•
2.		ollowing documents sha s Agreement i.e.	all be deemed to form	m and shall be read	l and construed as part
	(i)	Letter of Acceptance			
	(ii)	Form of Tender			
	(iii)	Conditions of Contrac	et		
	(iv)	Specifications			
	(v)	Drawings			

- 3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price or such other sum

as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

The common Seal of	
Was hereunto affixed in the presence of	-
Signed Sealed, and Delivered by the said	
Binding Signature of Employer	
Binding Signature of Contractor	
In the presence of [i] Name	
Address	
Signature	
[ii] Name	
Address	
Signature	

- 1. The bills of quantities form part of the contract documents and are to be read in conjunction with contract drawings and general specifications for materials and works where applicable.
- 2. The prices quoted shall be deemed to include for all the obligations under the contract including but not limited to supply of materials, labour, and delivery to site storage on site, installation, testing and commissioning and all taxes (including 14% VAT)
- 3. All prices omitted from any item, section or part of the Bills of Quantities shall be deemed to have been included to another item, section or part thereof.
- 4. The brief description of the items given in the Bills of Quantities is for the purpose of establishing a standard to which the contractor shall adhere. Otherwise alternative brands of equal and approved quality will be accepted.
- 5. Should the contractor install any materials not specified here-in before receiving written <u>approval</u> from the Project Manager, the contractor shall remove the material in question <u>and</u> at his own cost, install the proper material.
- 6. The grand total of prices in the price summary page <u>must</u> be carried forward to the <u>Form of Tender</u> for the tender to be deemed valid.

### **BILLS OF QUANTITIES**

### **BILL OF QUANTITY FOR NEGOTIATION; 838988 - LINE 1**

### **COUNTY GOVERNMENT OF KIAMBU**

### LIMURU SUB COUNTY, BIBIRIONI WARD

### BILL OF QUANTITIES FOR LIMCO – KINYOGORI NURSERY ACCESS ROAD ACCESS ROADS (3.0KM)

ITE M	DESCRIPTION	UNI T	QUANTI TY	RATE(K sh)	AMOUNT( Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	2		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	l.su m	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	l.su m	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			

### **BILL OF QUANTITY FOR NEGOTIATION; 838988 - LINE 2**

### **COUNTY GOVERNMENT OF KIAMBU**

### LIMURU SUB COUNTY, BIBIRIONI WARD

### BILL OF QUANTITIES FOR HONDORO ACCESS ROAD; 2.8 KM

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE(Ksh)	AMOUNT(Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	l.sum	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	1.sum	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			
	Subtotal for Preliminaries and General Items				

	SITE CLEARANCE					
4.01	Clear site of bushes, hedges, remove stumps and burn the waste material	$M^2$	6000			
4.02	Heavy grade and water to fall and crossfall including camber formation to a slope of 2.5% and formation of a well defined drain	$M^2$	18000			
4.03	Compact the graded surface with a twenty tonnes vibrating roller as directed by the engineer.	$\mathbf{M}^2$	16000			
	Sub total Site clearance					
	CULVERT	Γ AND I	DRAINAGE W	ORKS		
8.01	Clean,grade to shape existing drains, drainage structure and pipe culverts of any description and size to free flowing conditions.	M	500			
8.02	Excavate in soft material for pipe culverts, headwalls, wingwalls, aprons, toe walls,drop inlets, minor drainage structures and compact excavated surface as specified by the Engineer.	$M^3$	20			
8.03	Provide, lay, joint, haunch and backfill with suitable material 600mm I.D concrete pipes for cross or access	М	18			
8.04	Provide, place and vibrate class 20/20 conrete to surround, headwalls, wingwalls and aprons to pipe culverts including formwork provision and placing of B.R.C A142 as will be directed by the Engineer.	$M^3$	14			

	Subtotal for Drainage Works				
	SU	RFACE	MATERIAL		
12.01	Supply ,spread, water and compact the approved natural gravel/quarry waste/quarry chippings to a minimum thickness of 100mm to 95% MDD (AASHTO T18) as instructed by the engineer.	$M^3$	2000		
	Subtotal for Surfacing Materials				
	SUMMARY OF TOTAL BILL OF QUANTITIES				
	Description				
1	Preliminaries and General Items				
4	Site clearance				
8	Culverts and Drainage Works				
12	Surfacing material				
		14% V.A.T			
	GRAND TOTAL (MUS	FIGURE ON FOR LINE 2)			
	Signature of bidder				

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	Rubber stamp	
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### **BILL OF QUANTITY FOR NEGOTIATION; 838988 - LINE 3**

### **COUNTY GOVERNMENT OF KIAMBU**

### LIMURU SUB COUNTY, NDEIYA WARD

### BILL OF QUANTITIES FOR GICHAGI - GITUTHA ACCESS ROAD; 3KM

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE(Ksh)	AMOUNT(Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	l.sum	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	1.sum	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			

	Subtotal for Preliminaries and General Items				
	S	ITE CL	EARANCE		
4.01	Clear site of bushes, hedges, remove stumps and burn the waste material	$M^2$	6000		
4.02	Heavy grade and water to fall and crossfall including camber formation to a slope of 2.5% and formation of a well defined drain	$M^2$	18000		
4.03	Compact the graded surface with a twenty tonnes vibrating roller as directed by the engineer.	$M^2$	16000		
	Sub total Site clearance				
	D	RAINA	GE WORKS	I	
8.01	Clean,grade to shape existing drains, drainage structure and pipe culverts of any description and size to free flowing conditions.	М	1000		
8.02	Excavate in soft material for pipe culverts, headwalls, wingwalls, aprons, toe walls,drop inlets, minor drainage structures and compact excavated surface as specified by the Engineer.	$M^3$	30		
8.03	Provide, lay, joint, haunch and backfill with suitable material 600mm I.D concrete pipes for cross or access	M	28		
8.04	Provide, place and vibrate class 20/20 conrete to surround, headwalls, wingwalls and aprons to pipe culverts including formwork provision and	$M^3$	22		

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Signature of bidder
Rubber stamp

### **BILL OF QUANTITY FOR NEGOTIATION; 838988 - LINE 4**

### **COUNTY GOVERNMENT OF KIAMBU**

### LIMURU SUB COUNTY, LIMURU CENTRAL WARD

### BILL OF QUANTITIES FOR KWAMBIRA BIASHARA STREET, KWAMBIRA SHOPPING CENTRE AND KAMANDURA – KAMUNDIA ACCESS ROADS. (3.0KM)

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE(Ksh)	AMOUNT(Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	l.sum	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	1.sum	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			

8	Culverts and Drainage Works					
12	Surfacing material					
20	Road Furniture					
				Total		
	GRAND TOTAL (MUST INPUT THE SAME FIGURE ON THE PORTAL FOR LINE 4)					
	Signature of bidder					
	Rubber stamp					