COUNTY GOVERNMENT OF KIAMBU



DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS AND UTILITIES

TENDER NAME: PROCUREMENT OF SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN KIAMBU SUB COUNTY.

TENDER NUMBER: NEGOTIATION: 838977

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SECTION I

INVITATION FOR TENDERS

DATE: 5th JANUARY 2021

TENDER NUMBER: NEGOTIATION:838977

TENDER NAME: PROCUREMENT OF SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN KIAMBU SUB COUNTY

- 1.1 The COUNTY GOVERNMENT OF KIAMBU-DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS AND UTILITIES invites tenders for SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN KIAMBU SUB COUNTY
- 1.2 Interested eligible candidates may obtain further information and inspect tender documents at the address below during normal working hours.

The chief officer

Department of roads, transport, public works and utilities County government of Kiambu P.O Box 2344-00900

Kiambu

- 1.3 A complete set of tender documents may be downloaded by interested candidates free of charge at www.supplier.treasury.go.ke or www.kiambu.go.ke
- 1.4 Prices quoted should be net inclusive of all taxes, must be in Kenya shillings and shall remain valid for (180) days from the closing date of tender.
- 1.5 Completed tender documents are to be scanned and submitted on IFMIS through the Kenya suppliers portal www.supplier.treasury.go.ke (the portal) so as to be received on or before the close date & time indicated on the portal
- 1.6 Tenders will be opened immediately thereafter in the presence of the candidates or their representatives who choose to attend at the Thika sub-county hall chambers.

The chief officer

Department of roads, transport, public works and utilities

County government of Kiambu

P.O Box 2344-00900

Kiambu

APPENDIX TO INSTRUCTIONS TO TENDERERS

Notes on the Appendix to Instructions to Tenderers

The following appendix to instructions to tenderers shall complement or amend the provisions of the instructions to tenderers (Section II). Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the general instructions to tenderers (as contained in the standard tender document for ROADS, BRIDGES, WATER AND OTHER CIVIL ENGINEERING WORKS).

Tender name: SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN KIAMBU SUB COUNTY

tender Number is NEGOTIATION:838977

The tender opening date and time is as set on the IFMIS portal

Tender Security

Amount of Tender Security required will be **2**% of the total amount quoted in the form of tender.

The tender security **must** be valid at least 30 days after the tender validity period.

Employer

The name and address of the Employer for the purposes of this tender is.

The chief officer

Department of roads, transport, public works and utilities

County government of Kiambu

P.O Box 2344-00900

Kiambu

Performance Guarantee

The amount of Performance Security shall be bank guarantee of five (5) percent of the total Contract Price (this is a requirement from successful bidders only before signing of the contract).

Submission of tenders

Tenders shall be submitted online through the Kenya supplier portal www.supplier.treasury.go.ke

Pre-tender site visit.

Pre- tender site visit will be held on 12th January 2021 at 9.00am. Interested bidders or their representatives will be required to meet at the respective sub county engineer's office and ensure they obtain the pre-site tender certificate after the visit.

Note; All Covid-19 protocol MUST be observed during these meetings.

Evaluation criteria

Preliminary requirements

- Certificate of incorporation
- Valid tax compliance certificate/Tax exemption certificate
- Valid NCA 7 and above for roads category
- Valid NCA practicing license
- CR12 or CR13 for company directorship obtained within the last 12 months
- Valid business permit for the company
- Dully filled, signed and stamped confidential business questionnaire
- Dully filled, signed and stamped form of tender.
- Copies of identity documents (ID card/travel passport) for all directors listed in the CR12 or CR13
- Attach a duly signed tender pre- site inspection certificate.
- Attach scanned copy of the tender security to the tender documents and submit the **original copy of tender security** in a plain sealed envelope addressed to the employer so as to be received on or before the tender submission deadline.
- Attach all documents (filled up tender document, priced BQs, all other requirements) in **ONE (1) PDF document**. (all pages including attachments **MUST** be stamped, serialized and signed/initialized by an authorized person or director)

NOTE: only bids which meet all mandatory requirements will be subjected to further evaluation

Where bid files received through the portal have any form of encryption, the bidders must provide the passwords or other means of access to the file to the tender opening committee promptly during tender opening otherwise they will be deemed not to have submitted the file.

Technical requirements

	procurement				
		TOTAL			
Pass mark for technical requirements will be 65%					

NOTE: only bids which attain the pass mark of 65% of the technical requirements will be subjected to further evaluation

FINANCIAL EVALUATION

Award shall be per line and will be to the lowest evaluated substantially responsive bidder(s)

For a bidder to be considered for award of a particular line, they MUST have attached the filled in BQ for the line.

A bidder is only required to bid for **only one** (1) **line** within the negotiation. Bidders who bid more than one (1) line in the negotiation will automatically be **disqualified.**

NOTE

The lines as named (or numbered) are arranged in the sequential order as they appear on the IFMIS portal.

Bidders are only allowed to bid for only one (1) line(road) in this negotiation. Any bidder who bids/attach priced bill of quantity(BQ) for more than one line/road will be automatically disqualified.

Where there is discrepancy between the figure indicated on the BQ attached and the one input as quote price against the line on the portal vary, the figure indicated on the BQ will govern.

AWARD OF CONTRACT

Post-qualification

The determination will take into account the tenderer financial and technical capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, as well as such other information as the Procuring entity deems necessary and appropriate.

An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

Award Criteria

Procuring entity will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

Procuring entity's Right to Vary quantities

The Procuring entity reserves the right at the time of contract award to increase or decrease the quantity of services originally specified in the Schedule of requirements without any change in unit price or other terms and conditions.

Notification of Award

Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.

CONDITIONS OF BID

- 1. The General Conditions of the Contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the agreement to apply or provide the services shown at the prices and within the delivery period stated in the Local Service Order.
- 2. The offer shall remain firm for **180 days** from the closing date unless otherwise stipulated by the EMPLOYER
- 3. KIAMBU COUNTY shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the candidate's expenses, or may be collected by the owner.
- 4. Test Materials to be used on the works when required will be provided by the contractor free and before execution of works.
- 5. Time for completion of the contract shall be indicated in the form of tender.
- 6. The contract shall be signed within 30 days but not earlier than 14days from the award of Tender.

FORM OF TENDER.

To:
The chief officer
Department of roads, transport, public works and utilities
Kiambu County,
P.O. Box 2344-00900
KIAMBU,

Dear Sir,

RE: SMALL WORKS ON CONSTRUCTION AND REHABILITATION OF VARIOUS ROADS IN KIAMBU SUB COUNTY

In accordance with the Instructions to bidders, Conditions of Bid, Specifications and Bills of Quantities for the execution of the above named works, we, the undersigned offer to perform the works and remedy any defects therein for the sum of:

Kenya Shillings
We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Employer's Representative's notice to commence, and to complete the whole of the Works comprised in the Contract within[period] days.
We agree to abide by this tender for a period of 180 days from the date of bid opening and shall remain binding upon us and may be accepted at any time before that date.
Unless and until a formal Agreement is prepared and executed this bid together with your written acceptance thereof, shall constitute a binding Contract between us.
Time of completion shall be within 90 days with effect from the date of site handover.
We understand that you are not bound to accept the lowest or any tender you may receive.
Dated this

Of	[Address of Bidder]
PIN No	
VAT CERTII	FICATE No.
Witness:	Name
	Address
	Signature

REPUBLIC OF KENYA

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 ~ General:
Business Name:
Location of Business Premises
Plot NoStreet/Road
Postal AddressTel No.
Nature of Business
Current Trade Licence NoExpiring Date
Maximum value of Business which you can handle at any one time:
Kshs.
Name of your Bankers
Branch
Are you an agent of the Kenya National Trading Corporation? YES/NO
Part 2(a) - Sole Proprietor:
Your Name in full

Ag	e:			
Na	tionality	Country of Orig	zin	
*Ci	tizenship details			• • • • • • • • • • • • • • • • • • • •
Pai	rt 2(b) - Partnership:			
	ve details of partners as	follows:		
	Name	Nationality	Citizenship Details*	Shares
1.				
2.				
	rt 2(c) ~ Registered Com			
Sta	te the nominal and issu	ed capital of the compa	iny~	
Iss	ued: Kshs			
Giv	ve details of all Director	s as follows:		
	Name	Nationality	Citizenship Details●	Shares
1.				
2.				
3.				
4.		•••••		
5.				
Is t	rt 2 (d)~ Interest in the I here any person / persons / No**		'Y, who has interest in th	is firm?
Da	te:Si	ignature of Contractor.		

• Attach proof of citizenship (Compulsory)

CONTRACT FORM

THIS	AGRE	EMENT made on the	day of	20	between
		OVERNMENT OF Kalled "the Procuring ent			
of [or who	se registered office is si	tuated at]		
(Herei	inafter o	called "the Contractor")	of the other part.		
CONS COURTENE has ac	STRUC NTY DER NO	THE Employer is desiro CTION AND REHABI D: NEGOTIATION:8 the tender submitted b the remedying of	LITATION OF VA 38977 (hereinafter by the Contractor for	r called "the Works the execution as	IN KIAMBU SUB ks") and the Employer
Kshs_			•	in	figures],Kenya
Shillir					
[4	Amouni	t in words].			
NOW	THIS A	AGREEMENT WITNE	SSETH as follows:		
1.		s Agreement, words and ctively assigned to them	-		_
2.		ollowing documents sha s Agreement i.e.	all be deemed to form	n and shall be reac	l and construed as part
	(i)	Letter of Acceptance			
	(ii)	Form of Tender			
	(iii)	Conditions of Contrac	et		
	(iv)	Specifications			
	(v)	Drawings			

(vi) Priced Bills of Quantities

- 3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price or such other sum

as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

The common Seal of
Was hereunto affixed in the presence of
Signed Sealed, and Delivered by the said
Binding Signature of Employer
Binding Signature of Contractor
In the presence of [i] Name
Address
Signature
[ii] Name
Address
Signature

PREAMBLE TO BILLS OF QUANTITIES

- 1. The bills of quantities form part of the contract documents and are to be read in conjunction with contract drawings and general specifications for materials and works where applicable.
- 2. The prices quoted shall be deemed to include for all the obligations under the contract including but not limited to supply of materials, labour, and delivery to site storage on site, installation, testing and commissioning and all taxes (including 14% VAT)
- 3. All prices omitted from any item, section or part of the Bills of Quantities shall be deemed to have been included to another item, section or part thereof.
- 4. The brief description of the items given in the Bills of Quantities is for the purpose of establishing a standard to which the contractor shall adhere. Otherwise alternative brands of equal and approved quality will be accepted.
- 5. Should the contractor install any materials not specified here-in before receiving written <u>approval</u> from the Project Manager, the contractor shall remove the material in question <u>and</u> at his own cost, install the proper material.
- 6. The grand total of prices in the price summary page <u>must</u> be carried forward to the <u>Form of Tender</u> for the tender to be deemed valid.

BILLS OF QUANTITIES

BILL OF QUANTITY FOR NEGOTIATION; 838977 – LINE 1

COUNTY GOVERNMENT OF KIAMBU

KIAMBU SUB COUNTY, TOWNSHIP WARD

BILL OF QUANTITIES FOR THINDIGUA AVENUE/THINDIGUA POLICE POST-PCEA RD/MIHARI LANE ROAD-2.5KM

PRELIMINARIES AND GENERAL ITEMS

ITE M	DESCRIPTION	UN IT	QUANT ITY	RATE(Ksh)	AMOUNT (Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	PC sum	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	PC sum	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			
	Subtotal for Preliminaries and General Items				

BILL OF QUANTITY FOR NEGOTIATION; 838977 – LINE 2

COUNTY GOVERNMENT OF KIAMBU

KIAMBU SUB COUNTY, RIABAI WARD

BILL OF QUANTITIES FOR BISHOP RESIDENCE-TATHIINI-KIAMBU HIGH SCHOOL/TATHIINI JTN-KIST ROAD-2.6KM

PRELIMINARIES AND GENERAL ITEMS

ITE M	DESCRIPTION	UN IT	QUAN TITY	RATE(Ksh)	AMOUNT (Ksh)
1.0	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.0	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	1.su m	1		
1.0	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.0	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	1.su m	1		
1.0	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.0 6	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			
	Subtotal for Preliminaries and General Items				
	SITE CLEARAN	NCE			
4.0	Clear site of bushes, hedges, remove stumps and burn the waste material	M^2	5200		

	SUMMARY OF TOTAL BILL OF QUANTITIES			
	Description			
1	Preliminaries and General Items			
4	Site clearance			
8	Culverts and Drainage Works			
12	Surfacing material			
			Tota	al
			14% V.A.	Т
	GRAND TOTAL (MUST INPUT THE SAME FIGURE ON THE PORTAL FOR LINE 2)			
	Signature of bidder			
	Rubber stamp			

BILL OF QUANTITY FOR NEGOTIATION; 838977 – LINE 3

COUNTY GOVERNMENT OF KIAMBU

KIAMBU SUB COUNTY, NDUMBERI WARD

BILL OF QUANTITIES FOR NJUNU COFFEE FACTORY-POLICE POST RD/KAMINDA-PCEA KANUNGA RD/KANUNGA HIGH SCHOOL JTN-PIUS KAIRU-CATHOLIC CHURCH RD-2.6KM

PRELIMINARIES AND GENERAL ITEMS

ITE M	DESCRIPTION	UNI T	QUANTI TY	RATE(K sh)	AMOUNT(Ksh)
1.01	Provide and fix in mass concrete 1.2 M x 1.8M high fabricated steel publicity sign to Engineers specifications and maintain the board for 1 year.	No	1		
1.02	Allow Ksh 20,000 for surveying and setting out the road alignment of boundaries on both sides of the road to the required width as directed by the Engineer	l.su m	1		
1.03	Include percentage of P.C sum in item 1.02 for Contractor's overhead and profit	%			
1.04	Allow a prime cost sum of ksh. 20,000 for material testing services and other laboratory sevices.	l.su m	1		
1.05	Allow prime cost sum of Ksh 100,000 for engineers supervision allowances	PC sum			
1.06	Include percentage of P.C sum in item 1.04 & 1.05 for Contractor's overhead and profit	%			
	Subtotal for Preliminaries and General Items				

SITE CLEARANCE							
4.01	Clear site of bushes, hedges, remove stumps and burn the waste material	M^2	5200				
4.02	Heavy grade and water to fall and crossfall including camber formation to a slope of 2.5% and formation of a well defined drain	M^2	16900				
4.03	Compact the graded surface with a twenty tonnes vibrating roller as directed by the engineer.	M^2	16000				
	Sub total Site clearance						
	EXCAVATION & FILLING FOR STRUCTURES						
	NOTE: No separate payment shall be paid for the haulage of spoil material						
7.01	Excavate for gabions to spoil in soft material including compaction of excavated surface.	M^3	140				
7.02	Provide and place gabion mesh-boxes as shown on the drawings or as directed by the Engineer (a) 2m x 1m x 1m	\mathbf{M}^2	700				
7.03	Provide and place rock fill to gabion boxes	M^3	140				
7.04	Provide materials and construct 150mm thick stone pitching as will be directed by the Engineer.	M^2	20				
	Sub total Excavation & filling for structures						
DRAINAGE WORKS							
8.01	Excavate in soft material for pipe culverts, headwalls, wingwalls, aprons, toe walls,drop inlets, minor drainage structures and compact excavated surface as specified by the Engineer.	M^3	20				
8.02	Provide, lay, joint, haunch and backfill with suitable material 600mm I.D concrete pipes for cross or access	M	15				